

File

**Wilmington Parks and Recreation Meeting Agenda**  
**May 4, 2015 - 6:00 pm**  
**Community Room – Municipal Bldg**

**Greetings**

**Roll call**

**Review and Acceptance of Minutes from April 6 and April 9, 2015**

**Old Business**

- 1. Update on scheduled events; approval as needed: Lori
  - a. 4<sup>th</sup> of July Plans
  - b. Dog Park grand opening – June 6.
- 2. Grant Updates Lori
  - a. NatureWorks Round 20– Front basketball court crack repair and sealing completed. Reimbursements up to date. Next step is to get quotes on large basketball court and replace rims.
  - b. NatureWorks Round 21 – \$22,297 awarded. Dog Park fencing will be first item executed.
  - c. USTA program for tennis court repair. They have requested additional information.
  - d. ODNR Aquatic Education program 2015 – fish stocking, handicapped fishing area/retaining wall, Passport to Fishing and Fishing With Mom programs. Awarded \$4091. Funds available July 1.
  - e. United Way 2015 - \$750 was received to be used toward Splash Park and Skate Park project.
  - f. NatureWorks Round 22 – Submitted April 30, 2015; Clinton County allocation is \$26,932.
  - g. Land and Water Conservation Fund – Submitted April 30, 2015; max allowable grant is \$150,000, biennially.
  - h. American Academy of Dermatology Shade Structure Grant Program – partnership with Clinton Memorial Hospital. Grant period is Sept. 1 – Nov. 25, 2015.
  - i. CDBG – Handicapped access to dog park from parking lot and restroom from the wooden playground will be pursued. Match will be \$750 from Dog Park donations.
- 2. Update on dog park. Lori
  - a. Grand opening is scheduled for Jun 6.
- 3. Status of Southeast COMMUNITY Park Transformation Project Lori
  - a. Tile art project installed in April. Celebration schedule for May 19. Details TBD.
  - b. Plans to re-build the small shelter.
- 4. Shelter Reservations - To date requests – 114.
- 5. Update on skatepark project; signage for ramp Lori/CCSA rep
- 6. City Council/Park Committee Update Lori/Council Rep).
- 7. Status of Stuckey Farm Park Lori
- 8. Banner Sales – 43 to-date (\$11,300); budget goal was \$6750.
- 9. Xidas Place Update; Laurel Oaks and Master Gardeners project Lori

**New Business**

- 1. Financial Update Lori
  - a. Pledge from Clinton County Foundation for David Williams Park project - \$25,000 now; \$25,000 if we raise \$425,000.
  - b. Accept donation of \$750 from the United Way of Clinton County for David Williams Park Project.
  - c. Transfer \$1000 to Capital Equipment 540.430.5513 for Polaris Ranger Lori
- 2. Clinton Community Fellows and Intern Status Lori
- 3. Athletic Coordinator Update Lori
  - a. Summer sports schedule – Games begin 5/18.
- 4. Maintenance Update Travis/Lori
  - a. Work on swale in Lytle Creek Preserve.
  - b. Observation deck in Lytle Creek Prairie – Request to Timbertech pending
  - c. Peace Path Trail Bridges
  - d. Work on large soccer fields – will need to limit access
  - e. Laurel Oaks collaboration
- 5. No Child Left Indoors Programming status Lori
- 6. Lytle Creek Greenway

**Adjournment**

***“Your Community Parks – Discover...Play...Celebrate”***

13

**Wilmington Parks and Recreation Board Meeting Minutes  
April 6, 2015 Regular Meeting 6:00 P.M. Community Room-City Building**

In attendance: Lori Williams, Maria Butcher, Leilani Popp, Sean Gibson, Mark Noland, Jennifer Stewart, Justin Gibson

Maria welcomed all in attendance.

Roll Call: all board members present.

Review and Acceptance of Minutes from March 19, 2015: Gibson moved they be accepted, Butcher seconded.

Old Business:

Update on Scheduled Events:

The fire works for the Fourth of July will begin at 9:45.

We will be charging hourly labor for the Heather's Hope Volleyball Tournament.

Grant Updates:

We still need a quote on repairs for the large basketball court for the NatureWorks Round 20 grant.

We were awarded \$22,297 for the NatureWorks Round 21 grant. The dog park fencing will be the first item executed with this grant.

Additional information was requested for the USTA program for the tennis court repair.

We were awarded \$4091 for the ODNR grant.

We are still awaiting word on the United Way grant.

The Water Quality/Anliot Fund-Grant was rejected due to a lack of water quality impact.

The applications for the NatureWorks Round 22 and the Land and Water Conservation

Fund are due on May 1<sup>st</sup>.

American Academy of Dermatology Shade Structure Grant Program is partnering with Clinton Memorial Hospital to create solar shades to promote sun-cancer awareness.

We will pursue handicap accessibility to the dog park for the CDBG.

Update on Dog Park:

The grand opening will be on June 6<sup>th</sup> along with Party for the Park.

Southeast Community Park:

The tile project is completed and will be installed this month.

Shelter Reservations:

We have 72 requests to date.

Skatepark Project:

We are still working on getting signage for the ramp, and will be working on getting a banner for recognition.

Banner Sales:

There are 32 sales to date. We raised \$8330, and our budget goal was \$6750.

Survey Results:

We obtained 237 responses which be be input to the Master Plan.

Summer Concessions:

These will be Monday through Thursday from 6P.M. To 9P.M. No decision made.

New Business:

Financial Update:

Popp moved to accept a donation of \$19,500 from the Denver Park Fund. Gibson seconded.

Popp moved for a supplemental appropriation of \$5000 from the Recreation Fund to the Park Improvement Fund to be used towards the grant match. Gibson seconded.

Park Master Plan Update:

We will have an intern working on the plan through the Clinton County Regional Planning Commission.

Athletic Coordinator Update:

Soccer games began on 3/24.

Registration for summer sports began on 3/16 and ends on 5/18.

Maintenance Update:

An amphibian pond will be made for the Lytle Creek Preserve.

We are waiting to hear back on our request to Timbertech for the observation deck.

We will have a local painter work on the Peace Path Trail Bridges.

We will be doing aeration and top-seeding on the large soccer fields.

There were 15 students for the March 22 WC work day.

We will have juniors from Laurel Oaks collaborating with the parks.

No Child Left Indoors:

There will be a bat program, as well as hummingbird and pollination program on the 25<sup>th</sup>.

David Williams Park Completion Project:

We have gotten conceptual designs from Grindline for the skatepark, and will be working on getting more from other companies.

Gibson is working on applying for the Finish Line Foundation Grant.

We will be asking New Sabina and EMSAR for donations.

We also have a scheduled meeting with the commissioners on Wednesday the 8<sup>th</sup>.

Butcher adjourned the meeting at 7:00P.M.

1

**Wilmington Parks and Recreation Board Meeting Minutes**  
**April 9, 2015, Special Meeting 7:30 P.M. Community Room-Municipal Building**

In attendance: Leilani Popp, Maria Butcher, Sean Gibson, Lori Williams, Marian Miller, Randi Milburn.

Maria Butcher welcomed all in attendance.

Roll call: All board members present.

Popp moved to defer the review and acceptance of April 6th meeting's minutes until the next regularly scheduled meeting.

The meeting with the commissioners was reviewed. The meeting went very well. Another meeting was set up for the next Monday to go into more detail about the budget and how much money we were requesting. Lori presented an organized budget that was to be used for this meeting.

For fund raising, we have about \$102,500 so far. The \$50,000 donation came from the HealthFirst Foundation.

Popp moved that the project budget be moved to the park committee agenda. Gibson seconded.

The meeting was adjourned at 8:30



