

APPLICATION AND AGREEMENT FOR  
COMMERCIAL/ INDUSTRIAL  
WATER/SEWER/STORMWATER/REFUSE SERVICES  
WILMINGTON UTILITY BILLING  
DEPARTMENT  
69 N South Street  
Wilmington OH 45177  
(PH) 937-382-5711  
Website: wilmingtonoh.org  
Email: wateroffice@wilmingtonoh.org

Date: \_\_\_\_\_

**Section I Applicant Information (If applicant is not the property owner, please complete section II)**

Applicant's Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Contact for Billing Questions and Emergencies \_\_\_\_\_ Phone Number \_\_\_\_\_

Service Address \_\_\_\_\_

Billing Address if different than service address: \_\_\_\_\_

**Section II Property Owner Information**

Owner of Property \_\_\_\_\_

Owner's Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Agreement: I, the undersigned, hereby make application to the Wilmington Utility Billing Department for services. I agree to pay for such services at the same rates in effect, or as amended from time to time, as established by Ordinances adopted by the legislative authority of the City of Wilmington. I agree to abide by all the rules and regulations of the Utility Billing Department, as set forth in Chapter 927 of the Codified Ordinances of the City of Wilmington, which are incorporated herein and made a part hereof. I agree to use such services for my own purposes and not to sell any part of same or permit its use for any other purpose: I agree that duly authorized agents and employees of the Utility Billing Department shall have access to my premises at all reasonable hours for the purpose of reading meters, installation or removal of meters and for inspection of equipment incident to carrying out this agreement. I further agree to hold the City of Wilmington Utility Billing Department, the City of Wilmington and its agents, officials and employees harmless from any and all claims and demands alleged for loss, injury or damage to property or persons arising out of the delivery of services beyond the point of metering. I as the renter also agree to give said Utility Billing Department written notice forty-eight hours prior to when I cease to occupy said premises and desire service to be discontinued. In the event of my failure to comply with any of the terms and conditions of this agreement, I **AGREE THAT SAID UTILITY BILLING DEPARTMENT OR ITS REPRESENTATIVES, MAY DISCONTINUE SERVICE HEREUNDER WITHOUT FURTHER NOTICE TO ME, AND THAT SUCH DISCONTINUANCE WILL NOT CONSTITUTE WAIVER OF ANY CLAIMS AGAINST ME FOR PRIOR SERVICE RENDERED HEREUNDER BY SAID UTILITY BILLING DEPARTMENT. I UNDERSTAND THAT SAID UTILITY BILLING DEPARTMENT MAY NOTIFY THE OWNER OF PROPERTY IF DISCONNECTION FOR NON-PAYMENT IS PENDING, AND MAY PROVIDE UPON REQUEST MY PAST AND/OR PRESENT PAYMENT HISTORY.**

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\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

Upon failure of the within named applicant to pay all water, stormwater and sewer charges incurred at, or upon, the premises above described, I agree upon notice (Pursuant to the Ohio Revised Code) to pay the within named Wilmington Utility Billing Department for said charges. Such charges not paid within sixty days from the date due shall constitute delinquent charges and the City Auditor shall certify to the County Auditor all unpaid delinquent charges for collections allowed by law in the same manner as other taxes and assessments.

Owners of property are entitled to inquire at the Utility Billing Department for payment history of potential applicants.

**AUTOMATIC TRANSFER** YES  NO

By checking YES to AUTOMATIC TRANSFER, the owner is giving the Utility Billing Office permission to automatically transfer this property back to the owner, once notice is received from tenant that they will no longer occupy this property and requested a final bill.

\_\_\_\_\_  
**OWNER'S SIGNATURE**

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Section III

Building Use

Commercial \_\_\_\_\_  
Describe Use

Industrial \_\_\_\_\_  
Describe Use

Section IV  
Water/Sewer Service

New Construction **Detailed Drawings of Plumbing are required to be submitted with this application. Tap fees must be paid and required inspections, including backflow inspection must be completed before water service will be turned on.**

Size: 1"  1-1/2"  2"  3"  4"  5"  6"  8" or larger

Use of Service: Domestic  Fire Suppression (Private Hydrants)   
Irrigation  Fire Suppression (Sprinkler System)   
Other \_\_\_\_\_

Existing Service **(No changes to existing plumbing since acquiring the property.)**

Existing Service **Changes have been made since acquiring the property. Required Inspections must be completed before water service will be turned on.**

Provide a brief description of changes to plumbin. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section V  
Cross Connection/ Backflow Prevention Device

All Commercial Water service including domestic, process and fire suppression water services require a testable backflow assembly to be installed, tested and maintained.

An initial backflow survey must be scheduled with the Utility Billing Office and completed by an authorized individual prior to setting of the water meter.

Approved backflow survey form must be used to document backflow survey.  
The survey form and site drawings are stored in the backflow file folder for the site.

**For office use only**

Name of person completing Backflow Survey: \_\_\_\_\_ Date: \_\_\_\_\_

Name of person completing Service Inspection \_\_\_\_\_ Date: \_\_\_\_\_

Site Drawings Received      Y       N

Meter Location \_\_\_\_\_ Shutoff Location \_\_\_\_\_

Meter and Tap Fees have been collected?      Yes       Amount Collected \$ \_\_\_\_\_  
See fee schedule (subject to change)

Name of person who collected Fees: \_\_\_\_\_ Date: \_\_\_\_\_

Billing Codes used for creating this account.

Name of person creating this account: \_\_\_\_\_ Date: \_\_\_\_\_

Fee Schedule

	Meter Fees	Water Tap Fees	Sewer Tap Fees	Total
5/8"	\$298.00	\$1500.00	\$1500.00	\$3298.00
3/4"	\$353.00	\$1500.00	\$1500.00	\$3353.00
1"	\$398.50	\$1700.00	\$1700.00	\$3400.00
1-1/2"	\$1138.00	\$2000.00	\$2000.00	\$5138.00
2"	\$1179.00	\$3500.00	\$3500.00	\$8179.00
3"	\$3368.00	\$6000.00	\$6000.00	\$15368.00
4"	\$5713.00	\$9500.00	\$9500.00	\$24713.00
6"	\$9326.00	\$15000.00	\$15000.00	\$39326.00

## Billing Codes

FIRE PROTECTION	SPRINKLER	PUBLIC AUTHORITY	INDUSTRIAL	COMMERCIAL	STORMWATER	RECYCLING	REFUSE	SEWER
FH1 1-1/2 FIRE	SPO SPRINKLER N/C	PA1 - 5/8 PUBLIC ATH	WII1 - 5/8 INSIDE IND	WIB1 - 5/8 INSIDE BUS	ST - STORM WATER	RF - RECYCLING FEE	R5B4 - 5 APTS/4 BUS X4	SI - INSIDE
FH2 2 FIRE	SP1 ¾ SPRINKLER	PA2 - 3/4 PUBLIC ATH	WII2 - 3/4 INSIDE IND	WIB2 - 3/4 INSIDE BUS		RF0 - NO RECYCLING	RBD0 - BUS + 1YD FEE	SO - OUTSIDE
FH3 2-1/2 FIRE	SP10 14 SPRINKLER	PA3 - 1 PUBLIC ATH	WII3 - 1 INSIDE IND	WIB3 - 1 INSIDE BUS			RBD1 - BUS + 2YD FEE	
FH4 PUBLIC FIRE	SP11 16 SPRINKLER	PA4 - 11/4 PUBLIC ATH	WII4 - 11/4 INSIDE IND	WIB4 - 11/4 INSIDE BUS			RBD2 - BUS + 4YD FEE	
FH5 PRIVATE FIRE	SP2 1 SPRINKLER	PA5 - 11/2 PUBLIC ATH	WII5 - 11/2 INSIDE IND	WIB5 - 11/2 INSIDE BUS			RCMH - REFUSE CMH	
	SP3 2 SPRINKLER	PA6 - 2 PUBLIC ATH	WII6 - 2 INSIDE IND	WIB6 - 2 INSIDE BUS			RI - RES INSIDE	
	SP4 3 SPRINKLER	PA7 - 3 PUBLIC ATH	WII7 - 3 INSIDE IND	WIB7 - 3 INSIDE BUS			RI2X - RES IN 2XT (3)	
	SP5 4 SPRINKLER	PA8 - 4 PUBLIC ATH	WII8 - 4 INSIDE IND	WIB8 - 4 INSIDE BUS			RIC - COM/IND INSIDE	
	SP6 6 SPRINKLER	PA9 - 6 PUBLIC ATH	WII9 - 6 INSIDE IND	WIB9 - 6 INSIDE BUS			- RIC2 - REF IN COM X2	
	SP7 8 SPRINKLER	PAE - 8 PUBLIC ATH	WIIE - 8 INSIDE IND	WIBE - 8 INSIDE BUS			RIC3 - REF IN COM X3	
	SP8 10 SPRINKLER	PAO1 - 5/8 PUB ATH OUT	OUTSIDE INDUSTRIAL	OUTSIDE COMMERCIAL			RIC 4- REF IN COM X4	
	SP9 12 SPRINKLER	PAO2 - 3/4 PUB ATH OUT	WOI1 - 5/8 OUTSIDE IND	WOB1 - 5/8 OUTSIDE BUS			RIF - REFUSE IN FULL	
		PAO3 - 1 PUB ATH OUT	WOI2 - 3/4 OUTSIDE IND	WOB2 - 3/4 OUTSIDE BUS			RIX - RES IN XT	

		PAO4 - 11/4 PUB ATH OU	WOI3 - 1 OUTSIDE IND	WOB3 - 1 OUTSIDE BUS			ROC - COM/IN D OUTSID E	
		PAO5 - 11/2 PUB ATH OU	WOI4 - 11/4 OUT IND	WOB4 - 11/4 OUT BUS			ROCX - REF OUT COM XT	
		PAO6 - 2 PUBATH OUT	WOI5 - 11/2 OUT IND	WOB5 - 11/2 OUTSIDE BUS			YIC - YARDA GE IN CON	
		PAO7 - 3 PUBATH OUT	WOI6 - 2 OUTSIDE IND	WOB6 - 2 OUTSIDE BUS			YIU - YARDA GE IN UNCO	
		PAO8 - 4 PUBATH OUT	WOI7 - 3 OUTSIDE IND	WOB7 - 3 OUTSIDE BUS			YOC - YARDA GE OUT CON	
		PAO9 - 6 PUBATH OUT	WOI8 - 4 OUTSIDE IND	WOB8 - 4 OUTSIDE BUS			YOU - YARDA GE OUT UNC	
			WOI9 - 6 OUTSIDE IND	WOB9 - 6 OUTSIDE BUS				
			WOIE - 8 OUTSIDE IND	WOBE - 8 OUTSIDE BUS				