

ORDINANCE NO. O-23-44

MAKING SUPPLEMENTAL APPROPRIATIONS

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILMINGTON,
STATE OF OHIO:

Section 1. That in addition to the sums heretofore appropriated, certain sums be and the same hereby are, appropriated as follows:

- a) From the General Fund to 110.12.5922 "Hotel Lodging Tax Transfer" the sum of \$11,100.00
- b) From the General Fund to 110.120.5923 "Retained Hotel Lodging Tax Transfer" the sum of \$12,200.00
- c) From the Hotel Lodging Excise Tax Fund to 291.110.5269 "Convention and Visitors Bureau" the sum of \$11,100.00
- d) From the Street M&R Fund to 200.300.5271 "Facility Maintenance" the sum of \$27,000.00
- e) From the General Fund to 110.120.5219 "Construction Inspection/Admin" the sum of \$150,000.00

Section 2. That this ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, safety and welfare, and accordingly, shall be in full force and effect immediately upon approval of the amended certificate by the Clinton County Budget Commission.

Passed this 2nd day of November 2023.

President of Council

ATTEST:

Clerk of Council

Approved by me this 2nd day of November 2023.

Mayor

RESOLUTION NO. R-23-51

DECLARING SURPLUS PROPERTY, TO WIT: MAINTENANCE & REPAIR DEPARTMENT VEHICLES AND EQUIPMENT VALUED AT MORE THAN \$1000, AND AUTHORIZING THE SALE OF SAID PROPERTY

WHEREAS, Council has determined that the following described personal property, to wit:

Wacker BFS 2020AS	Serial # 06200865730101
Mauldin 4000-S Roller	Serial # 41085241
2007 Ferris IS2000 Zero Turn Mower	
1999 Winston AP210023AL Trailer	Serial # 1W9AP2329HX202097
1991 Case International 695 Tractor	Serial # JJE0013308
2001 Dodge Ram 1500	VIN: 1B7HC16Y15334510

is obsolete, unneeded, or unfit for municipal purposes and that it is in the best interests of the City to dispose of said property on conditions set forth hereinafter:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON, STATE OF OHIO:

Section 1. That the aforementioned property declared surplus is obsolete, unneeded, or unfit for municipal purposes.

Section 2. That the Director of Public Service or designee is hereby authorized to dispose of or sell the aforementioned property to the highest and best bidder as is permitted pursuant to O.R.C. §721.15; and

Section 3. That this Resolution shall be in full force and effect from and after the earliest period allowed by law.

Passed this 2nd day of November 2023

President of Council

ATTEST:

Clerk of Council

Approved by me this 2nd day of November 2023.

Mayor

ORDINANCE NO. O-23-37

**AMENDING ORDINANCE NO. O-23-01 TO INCREASE WAGES UNDER THE
EMPLOYEE PAY PLAN FOR CALENDAR YEAR 2024**

WHEREAS, Ordinance O-19-22 passed on March 17, 2022, provided for a 2% cost-of-living-increase for all non-bargaining employees; and

WHEREAS, in March 2022, in recognition of rising inflation rates, an additional 2% cost-of-living increase was implemented for the remainder of the year 2022 through Ordinance O-22-08; and

WHEREAS, in January 2023, a 3% cost-of-living increase was implemented for the year 2023 through Ordinance O-23-01; and

WHEREAS, in recognition of higher-than-average inflation rates in 2022 and 2023, and a general appreciation for the outstanding service provided by the non-bargaining employees, the City of Wilmington desires to provide a 3% cost-of-living increase to all non-bargaining employees for the City of Wilmington for calendar year 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILMINGTON, STATE OF OHIO

Section 1. That Ordinance No. O-23-01 be, and the same hereby is, amended with respect to the non-bargaining employees pay plan therein provided, by generally increasing the hourly and annual wages paid under steps A, B, C, D, E, E+1 through E+10 therein provided in each of the various ranges, by the amount of three percent (3%), effective the first day of the first full pay period in 2024.

Section 2. That all actual adjustments and corrections are set forth on Exhibit A, which is attached hereto and incorporated herein by reference.

Section 3. That it is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. That this ordinance shall be effective from the earliest period allowed by law.

Passed: November 2, 2023

President of Council

Attest:

Clerk of Council

Approved: November 2, 2023

Mayor

Exhibit A
Ordinance O-23-37

2024 PAY PLAN	A	B	C	D	E	E+1	E+2	E+3	E+4	E+5	E+6	E+7	E+8	E+9	E+10
RANGE 1	13.17	13.83	14.52	15.25	16.01	16.09	16.17	16.25	16.34	16.42	16.50	16.58	16.66	16.75	16.83
RANGE 2	13.83	14.52	15.25	16.01	16.81	16.90	16.98	17.07	17.15	17.24	17.32	17.41	17.50	17.59	17.67
RANGE 3	14.52	15.25	16.01	16.81	17.65	17.74	17.83	17.92	18.01	18.10	18.19	18.28	18.37	18.46	18.56
RANGE 4	15.25	16.01	16.81	17.65	18.54	18.63	18.72	18.82	18.91	19.00	19.10	19.20	19.29	19.39	19.48
RANGE 5	16.01	16.81	17.65	18.54	19.46	19.56	19.66	19.76	19.86	19.96	20.05	20.16	20.26	20.36	20.46
RANGE 6	16.81	17.65	18.54	19.46	20.44	20.54	20.64	20.74	20.85	20.95	21.06	21.16	21.27	21.37	21.48
RANGE 7	17.65	18.54	19.46	20.44	21.46	21.57	21.67	21.78	21.89	22.00	22.11	22.22	22.33	22.44	22.56
RANGE 8	18.54	19.46	20.44	21.46	22.53	22.64	22.76	22.87	22.99	23.10	23.22	23.33	23.45	23.57	23.68
RANGE 9	19.46	20.44	21.46	22.53	23.66	23.78	23.90	24.01	24.13	24.26	24.38	24.50	24.62	24.74	24.87
RANGE 10	20.44	21.46	22.53	23.66	24.84	24.97	25.09	25.22	25.34	25.47	25.60	25.72	25.85	25.98	26.11
RANGE 11	21.46	22.53	23.66	24.84	26.08	26.21	26.34	26.48	26.61	26.74	26.88	27.01	27.14	27.28	27.42
RANGE 12	22.53	23.66	24.84	26.08	27.39	27.52	27.66	27.80	27.94	28.08	28.22	28.36	28.50	28.64	28.79
RANGE 13	23.66	24.84	26.08	27.39	28.76	28.90	29.04	29.19	29.34	29.48	29.63	29.78	29.93	30.08	30.23
RANGE 14	24.84	26.08	27.39	28.76	30.19	30.35	30.50	30.65	30.80	30.96	31.11	31.27	31.42	31.58	31.74
RANGE 15	26.08	27.39	28.76	30.19	31.70	31.86	32.02	32.18	32.34	32.50	32.67	32.83	32.99	33.16	33.33
RANGE 16	27.39	28.76	30.19	31.70	33.29	33.46	33.62	33.79	33.96	34.13	34.30	34.47	34.64	34.82	34.99
RANGE 17	28.76	30.19	31.70	33.29	34.95	35.13	35.30	35.48	35.66	35.84	36.02	36.20	36.38	36.56	36.74
RANGE 18	30.19	31.70	33.29	34.95	36.70	36.88	37.07	37.25	37.44	37.63	37.82	38.01	38.20	38.39	38.58
RANGE 19	31.70	33.29	34.95	36.70	38.54	38.73	38.92	39.12	39.31	39.51	39.71	39.91	40.11	40.31	40.51
RANGE 20	33.29	34.95	36.70	38.54	40.46	40.67	40.87	41.07	41.28	41.49	41.69	41.90	42.11	42.32	42.53
RANGE 21	34.95	36.70	38.54	40.46	42.49	42.70	42.91	43.13	43.34	43.56	43.78	44.00	44.22	44.44	44.66
RANGE 22	36.70	38.54	40.46	42.49	44.61	44.83	45.06	45.28	45.51	45.74	45.97	46.20	46.43	46.66	46.89
RANGE 23	38.54	40.46	42.49	44.61	46.84	47.08	47.31	47.55	47.79	48.02	48.26	48.51	48.75	48.99	49.24
RANGE 24	40.46	42.49	44.61	46.84	49.18	49.43	49.68	49.92	50.17	50.43	50.68	50.93	51.19	51.44	51.70
RANGE 25	42.49	44.61	46.84	49.18	51.64	51.90	52.16	52.42	52.68	52.95	53.21	53.48	53.74	54.01	54.28
RANGE 26	44.61	46.84	49.18	51.64	54.22	54.50	54.77	55.04	55.32	55.59	55.87	56.15	56.43	56.71	57.00
RANGE 27	46.84	49.18	51.64	54.22	56.94	57.22	57.51	57.79	58.08	58.37	58.67	58.96	59.25	59.55	59.85
RANGE 28	49.18	51.64	54.22	56.94	59.78	60.08	60.38	60.68	60.99	61.29	61.60	61.91	62.22	62.53	62.84
RANGE 29	51.64	54.22	56.94	59.78	62.77	63.09	63.40	63.72	64.04	64.36	64.68	65.00	65.33	65.65	65.98
RANGE 30	54.22	56.94	59.78	62.77	65.91	66.24	66.57	66.90	67.24	67.57	67.91	68.25	68.59	68.94	69.28

Exhibit A
Ordinance O-23-37

2024 PAY PLAN	A	B	C	D	E	E+1	E+2	E+3	E+4	E+5	E+6	E+7	E+8	E+9	E+10
RANGE 1	13.17	13.83	14.52	15.25	16.01	16.09	16.17	16.25	16.34	16.42	16.50	16.58	16.66	16.75	16.83
RANGE 2	13.83	14.52	15.25	16.01	16.81	16.90	16.98	17.07	17.15	17.24	17.32	17.41	17.50	17.59	17.67
RANGE 3	14.52	15.25	16.01	16.81	17.65	17.74	17.83	17.92	18.01	18.10	18.19	18.28	18.37	18.46	18.56
RANGE 4	15.25	16.01	16.81	17.65	18.54	18.63	18.72	18.82	18.91	19.00	19.10	19.20	19.29	19.39	19.48
RANGE 5	16.01	16.81	17.65	18.54	19.46	19.56	19.66	19.76	19.86	19.96	20.05	20.16	20.26	20.36	20.46
RANGE 6	16.81	17.65	18.54	19.46	20.44	20.54	20.64	20.74	20.85	20.95	21.06	21.16	21.27	21.37	21.48
RANGE 7	17.65	18.54	19.46	20.44	21.46	21.57	21.67	21.78	21.89	22.00	22.11	22.22	22.33	22.44	22.56
RANGE 8	18.54	19.46	20.44	21.46	22.53	22.64	22.76	22.87	22.99	23.10	23.22	23.33	23.45	23.57	23.68
RANGE 9	19.46	20.44	21.46	22.53	23.66	23.78	23.90	24.01	24.13	24.26	24.38	24.50	24.62	24.74	24.87
RANGE 10	20.44	21.46	22.53	23.66	24.84	24.97	25.09	25.22	25.34	25.47	25.60	25.72	25.85	25.98	26.11
RANGE 11	21.46	22.53	23.66	24.84	26.08	26.21	26.34	26.48	26.61	26.74	26.88	27.01	27.14	27.28	27.42
RANGE 12	22.53	23.66	24.84	26.08	27.39	27.52	27.66	27.80	27.94	28.08	28.22	28.36	28.50	28.64	28.79
RANGE 13	23.66	24.84	26.08	27.39	28.76	28.90	29.04	29.19	29.34	29.48	29.63	29.78	29.93	30.08	30.23
RANGE 14	24.84	26.08	27.39	28.76	30.19	30.35	30.50	30.65	30.80	30.96	31.11	31.27	31.42	31.58	31.74
RANGE 15	26.08	27.39	28.76	30.19	31.70	31.86	32.02	32.18	32.34	32.50	32.67	32.83	32.99	33.16	33.33
RANGE 16	27.39	28.76	30.19	31.70	33.29	33.46	33.62	33.79	33.96	34.13	34.30	34.47	34.64	34.82	34.99
RANGE 17	28.76	30.19	31.70	33.29	34.95	35.13	35.30	35.48	35.66	35.84	36.02	36.20	36.38	36.56	36.74
RANGE 18	30.19	31.70	33.29	34.95	36.70	36.88	37.07	37.25	37.44	37.63	37.82	38.01	38.20	38.39	38.58
RANGE 19	31.70	33.29	34.95	36.70	38.54	38.73	38.92	39.12	39.31	39.51	39.71	39.91	40.11	40.31	40.51
RANGE 20	33.29	34.95	36.70	38.54	40.46	40.67	40.87	41.07	41.28	41.49	41.69	41.90	42.11	42.32	42.53
RANGE 21	34.95	36.70	38.54	40.46	42.49	42.70	42.91	43.13	43.34	43.56	43.78	44.00	44.22	44.44	44.66
RANGE 22	36.70	38.54	40.46	42.49	44.61	44.83	45.06	45.28	45.51	45.74	45.97	46.20	46.43	46.66	46.89
RANGE 23	38.54	40.46	42.49	44.61	46.84	47.08	47.31	47.55	47.79	48.02	48.26	48.51	48.75	48.99	49.24
RANGE 24	40.46	42.49	44.61	46.84	49.18	49.43	49.68	49.92	50.17	50.43	50.68	50.93	51.19	51.44	51.70
RANGE 25	42.49	44.61	46.84	49.18	51.64	51.90	52.16	52.42	52.68	52.95	53.21	53.48	53.74	54.01	54.28
RANGE 26	44.61	46.84	49.18	51.64	54.22	54.50	54.77	55.04	55.32	55.59	55.87	56.15	56.43	56.71	57.00
RANGE 27	46.84	49.18	51.64	54.22	56.94	57.22	57.51	57.79	58.08	58.37	58.67	58.96	59.25	59.55	59.85
RANGE 28	49.18	51.64	54.22	56.94	59.78	60.08	60.38	60.68	60.99	61.29	61.60	61.91	62.22	62.53	62.84
RANGE 29	51.64	54.22	56.94	59.78	62.77	63.09	63.40	63.72	64.04	64.36	64.68	65.00	65.33	65.65	65.98
RANGE 30	54.22	56.94	59.78	62.77	65.91	66.24	66.57	66.90	67.24	67.57	67.91	68.25	68.59	68.94	69.28

ORDINANCE NO. O-23-42

APPROVING THE CONCEPT PLANNED UNIT DEVELOPMENT PLAN FOR J.A. DEVELOPMENT; ON A PARCEL LOCATED ON W. TRUESDELL STREET IN THE CITY OF WILMINGTON, OHIO

WHEREAS, a certain petition has been filed by J.A Development for a Planned Unit Development (PUD) concerning the a property on W. Truesdell Street, Parcel ID Number 2090230901000000 owned by Larry and Freda Britain; and

WHEREAS, said Planned Unit Development provides 28 attached Single-Family Homes on 3.095 acres; and

WHEREAS, after public hearing and discussion on September 5, 2023, the Wilmington City Planning Commission voted to recommend approval by City Council of the Concept PUD Plan; and

WHEREAS, following approval of the Concept PUD Plan by City Council, the applicant will submit an application for a preliminary PUD plan review in accordance with Section 1135.02 (Common review requirements) and Section 1135.10(i) (PUD application requirements of the Wilmington Codified Ordinances. The Planning Commission shall approve or deny the preliminary PUD Plan; and

WHEREAS, City Council held a public hearing on said Petition on October 19, 2023 at 7:30 p.m. after due publication of legal notice regarding the same, and upon hearing, it appears that approval of the Concept PUD Plan ought to be given.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILMINGTON, STATE OF OHIO:

Section 1. That Wilmington City Council accepts the recommendation of the Wilmington Planning Commission and approves the Concept PUD Plan, attached hereto as "**Exhibit A,**" as presented.

Section 2. That the real property described and set forth in the map and legal description, attached hereto as "**Exhibit B,**"

Section 3. That it is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. That this Ordinance shall be in full force and effect at the earliest period allowed by law.

Passed this ____ day of _____ 2023

President of Council

ATTEST:

Clerk of Council

Approved by me this ____ day of _____ 2023

ORDINANCE NO. O-23-43

AMENDING CERTAIN SECTIONS IN PART 13 BUILDING CODE TO PROVIDE FOR A REVISION IN THE BUILDING PERMIT FEE SCHEDULE; AND REPEALING ANY AND ALL LEGISLATION INCONSISTENT HEREWITH

WHEREAS, the City amended ordinances defining building permit fees in August 1997; and

WHEREAS, City Council desires to amend certain sections of Part 13 Building Code to bring ordinances in line with surrounding jurisdictions.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILMINGTON, STATE OF OHIO:

[Additions to the CODIFIED ORDINANCES are in **bold** and deletions are lined through or noted below]:

Section 1. That Section Chapter 1309.01 Permit Fees be, and hereby is, rescinded, and a new Chapter 1309.01 Permit Fees is added to read in full as follows:

Sec. 1309.01. Schedule of fees.

The schedule of fees, for both residential and commercial permits, under the City Building Code is hereby established and adopted.

- (1) ~~Fees for residential living area and attached garages based on square footage.~~
 - a. ~~Basic fee \$25.00 plus \$9.10 per 100 square feet.~~
 - b. ~~Fees for unfinished basements shall be calculated at the same rate as living area of home.~~
 - c. ~~Fees for all other construction subject to the City Building Code shall be calculated at the rate of \$25.00 per required inspection.~~
 - d. ~~Unattached accessory buildings of less than 150 square feet, and not permanently anchored, require no permit.~~
 - e. ~~Fireplace:~~
 - Add to existing home \$40.00
 - In new construction 30.00
- (2) ~~Permit expiration. Any permit issued shall expire after six months date issued if the work has not commenced during this time or if the work is suspended for a period of one year. Permits that expire for either of the aforementioned reasons shall be reappplied for and reissued with all fees paid for before work can commence or continue.~~
- (3) ~~Heating and air conditioning permits.~~
 - ~~Basic fees \$ 20.00~~
 - Addition to or replacement of unit 10.00 each
 - Woodburning or coal burning stove 20.00 each
- (4) ~~Residential electric fees.~~
 - ~~New homes and room additions \$60.00 plus \$1.50 per 100 square feet~~
 - Temporary electric service 25.00
 - Electric service upgrade 40.00
 - Electric service upgrade with added wiring 70.00
- (5) ~~Commercial permits. The fee for the inspection of plans relating to the work and equipment under consideration for approval under the requirements of the Ohio Basic Building Code shall be based on the gross area of each floor level.~~

EXCEPTION: Fees for alteration or change of use as determined by the Building Official shall be based on the actual area affected by the alteration or change of use which may extend beyond the limits of construction.

PLANS EXAMINATION AND INSPECTION FEES:

General and mechanical \$150.00 plus \$4.50 per 100 sq. ft.

Electrical \$150.00 plus \$2.50 per 100 sq. ft.

Fire protection systems \$150.00 plus \$3.20 per 100 sq. ft.

Industrialized unit \$150.00 plus \$1.30 per 100 sq. ft.

Minor alteration \$75.00 per each type of permit

Building _____ Electric _____ HVAC _____ Fire Prot _____

Signs under 30 square feet:

Structural \$75.00

Electric 75.00

Signs over 30 square feet:

Structural 150.00

Electric 150.00

Certificate of use and occupancy 50.00

The fee for preliminary plan evaluation or special evaluation of products and materials for the purpose of determining conditions of acceptability for compliance with the provisions of the OBBC shall be \$75.00 per hour.

The fee for special inspections, other than those required by subsection (5) hereof, shall be \$100.00 per inspection. Request for special inspections shall be in writing to the City Building Department and the fee shall be paid prior to the inspection.

~~(6) Demolition fees:~~

~~Flat fee \$25.00~~

~~(7) Reinspection fees. If reinspection is required to verify correction of code violations a fee will be charged:~~

~~Residential reinspection fee \$25.00~~

~~Commercial reinspection fee \$50.00~~

~~(Ord. No. 3790, 8-21-97)~~

BUILDING FEES- RESIDENTIAL	
Processing Fee	\$ 50.00
Building (Base Fee) \$3.00/\$1,000 valuation	\$100.00
Electric (Base Fee) \$1.00/100 Sq. Ft	\$100.00
HVAC (Base Fee) \$1.00/100 Sq. Ft	\$100.00
Move a House (Base Fee) \$3.00/\$1,000 valuation	\$100.00
Industrialized Unit (Base Fee) \$3.00/\$1,000 valuation	\$100.00
Temporary Service Release	\$50.00
Service Release Upgrade	\$50.00
Temporary Pole	\$50.00

Generator	\$50.00
Car Charger	\$100.00
Satellite Antennas/Dishes	\$50.00
Solar Panels	\$200.00
Radio Towers/Wind Turbine	\$50.00
Fireplace Insert/Heat Stove	\$50.00
Private Pool (above ground)	\$100.00
Private Pool (in-ground)	\$150.00
Temporary Signs (each- all sizes-blade/feather, banner, portable)	\$25.00
Fire Damage	-
Demolition	\$50.00
Extra Inspections	\$50.00
Plan Revision	\$50.00
Reactivate Permits	After 1 year must re-apply
Certificate of Occupancy	\$100.00
Certificate of Completion	-
Temporary Certificate of Occupancy	\$100.00

BUILDING FEES- COMMERCIAL	
Processing Fee	\$200.00
Building (Base Fee) \$7.50/\$100 Sq. Ft	\$200.00
Electric (Base Fee) \$4.50/\$100 Sq. Ft	\$200.00
HVAC (Base Fee) \$4.50/\$100 Sq. Ft	\$200.00
Industrialized Unit (Base Fee) \$7.50/\$100 Sq. Ft	\$200.00
Sprinkler Fees: \$4.50/\$100 Sq. Ft	\$200.00
Fire Alarm Fees: \$4.50/\$100 Sq. Ft	\$200.00
Hoods with Suppression	\$400.00
Hoods without Suppression	\$200.00
Bridges/Fountains	\$200.00
Signs with Electric (each) under 30 sq. ft.	\$200.00
Signs with Electric (each) over 30 sq. ft.	\$300.00
Signs without Electric (each)	\$200.00
Temporary Signs (each- all sizes-blade/feather, banner, portable)	\$25.00
Awnings	\$200.00
Tents	\$200.00
Wind Turbines	\$400.00
Public Pools	\$400.00
Solar Panels (Roof Mount) Base: \$4.50/100 Sq. Ft	\$400.00
Solar (array)	\$100.00/acre
Retaining Walls/Entry Walls	\$400.00
Water Towers	\$400.00
Cellular Towers	\$400.00

Sales Trailer	\$400.00
Fire Damage	-
Demolition	\$200.00
Plan Revision	\$200.00
Extra Inspection	\$200.00
Car Charger	\$400.00
Starting Work Without a Permit	Fees are Doubled
Reactivate Permit	After 1 year must re-apply.
Certificate of Occupancy	\$200.00
Certificate of Completion	
Temporary Certificate of Occupancy (30 day)	\$200.00

Section 2. That each and every section of Chapter 1309.01, Permit Fees, of the Codified Ordinances, except those sections identified and amended in Section 1 of this ordinance, are hereby ratified and republished and incorporated herein by reference as though fully rewritten herein.

Section 3. That all ordinances and parts of any ordinances which are in conflict herewith be, and the same hereby are, repealed to the extent of such conflict.

Section 4. That it is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. That this ordinance shall be effective from the earliest period allowed by law.

Passed this ____ day of _____ 2023.

President of Council

ATTEST:

Clerk of Council

Approved by me this ____ day of _____ 2023.

Mayor