

Xidas

File

# Wilmington Parks and Recreation Meeting Agenda

Dec. 7, 2015 - 6:00 pm

Community Room – Municipal Bldg

## Greetings

## Roll call

## Review and Acceptance of Minutes from Nov. 2, 2015

## Old Business

1. Update on Clinton County Park Master Plan Stephen Crouch
2. Update on scheduled events; approval as needed: Lori
  - a. Relay for Life – June 25, 2016 (Fireworks discussion)
3. Grant Updates Lori
  - a. NatureWorks Round 21 – \$22,297 awarded. Work must be completed by the end of 2016. Balance of \$1,810.37 still available (sign and tree work).
  - b. ODNR Aquatic Education program 2015 – Awarded \$4091.
  - c. ODNR Aquatic Education program 2016 – Application period is September 15, 2015 - December 31, 2015 for events taking place July 1, 2016 - June 30, 2017. Will apply for fish stocking and Passport to Fishing Program for 2016.
  - d. NatureWorks Round 22 submitted as part of the David Williams Memorial Park completion project. Received notification Nov. 2 that we would be receiving \$26,932.
  - e. Land and Water Conservation Fund – submitted as part of the David Williams Memorial Park completion project. Agreement for \$150,000 reimbursement grant completed.
  - f. American Academy of Dermatology Shade Structure Grant Program – partnership with Clinton Memorial Hospital. Grant period is Sept. 1 – Nov. 25, 2015. Requires a skin cancer awareness program and we will be providing information to soccer parents and including information on park kiosks.
  - g. CDBG – Handicapped access to dog park from parking lot and restroom from the wooden playground is scope and construction must be completed by December 2016.
  - h. Recreational Trails Grant – Due Feb. 1, 2016 – discuss scope.
  - i. Tony Hawk Foundation Grant – Not eligible.
  - j. NatureWorks Round 23 due May 1, 2016.
4. Council/Park Committee Update Lori/Council Rep).
5. Status of Stuckey Farm Park Lori
6. Xidas Park Update Lori
7. David Williams Completion project status

  - a. Landscape Architect proposal and scope of service.

8. Holidazzle 2016

## New Business

1. Financial Update Lori
  - a. Transfer \$400 from Bureau of Employment Services 540.430.5128 to Workers Compensation 540.430.5122.
  - b. Transfer \$750 from Vehicle Maintenance 540.430.5274 to Recreation Equipment 540.430.5332 (basketballs, basketball league t-shirts, Rol-Dri's).
  - c. Transfer \$400 from Vehicle Maintenance 540.430.5274 to Benefit Insurance 540.430.5123.
  - d. Transfer \$31.33 from Vehicle Maintenance 540.430.5274 to Pensions 540.430.5121.
  - e. Transfer \$1000.00 from Professional Services 540.430.5239 to Park Maintenance 540.430.5333.
  - f. Accept donation of \$1250 from Chris Hodgson for trees for David Williams Memorial Park Completion Project.
  - g. Accept donation of \$2000 from Kiran Patel for David Williams Memorial Park Completion Project. (Now eligible for a \$2000 matching gift from UniCredit Group.)
  - h. Beginning of 2016 we will need to reset the carryover line items based on actual end of the year amounts. Those Line Items will likely include Skatepark Temp Project, Grant Match Round 20 and 21, Southeast Community Park Transformation project, Dog Park Project, Capital Equipment.
  - i. New Line Items – David Williams Memorial Park Stewardship, Xidas Park Stewardship, Land and Water Conservation Fund Grant Match, NatureWorks Round 22 Grant Match.
2. Declare 1996 Ford pickup surplus (BER).
3. Discussion of policy for select teams Jody
4. Athletic Coordinator Update Jody
  - a. Youth program cost recommendation
5. Maintenance Update Travis/Lori
  - a. Work on swale in Lytle Creek Preserve.
  - b. Observation deck in Lytle Creek Prairie
  - c. Upgrade baseball field lights; opportunity with DP&L.
  - d. Drainage pipe installation on Kiwanis and Rotary Fields.
  - e. Storage building near old playground.
  - f. Bridge decking
  - g. Handicapped fishing area/retaining wall
6. No Child Left Indoors Programming
7. Lytle Creek Greenway

## Adjournment

Reminder – Signatures for payables needed from Park Board Members

**"Your Community Parks – Discover...Play...Celebrate"**

Wilmington Parks and Recreation Board Meeting Minutes  
November 2, 2015 Regular Meeting 6:00 p.m.  
Community Room-City Building

In attendance: Lori Williams, Maria Butcher, Sean Gibson, John Stanforth, Ben Bullard, Paul Fear, Mark McKay, Jennifer Stewart, Todd Mangeot, Jody Drake, Mark Noland, Zach Hollingsworth

Maria welcomed all in attendance.

Roll Call: All members except Popp present.

Review and acceptance of the minutes from Oct. 5th, 2015. Gibson moved they be accepted, Butcher second.

Old Business:

Park Master Plan Update: (Re-scheduled for December Meeting)

Update on Scheduled Events: None

Grant Updates:

NatureWorks Round 20: All of the work has been completed.

NatureWorks Round 21: \$1,000 of tree work has been done, with 8 trees planted, and hazardous trees removed.

ODNR Aquatic Education Program 2015: The fish stocking has been completed. The design for the retaining wall needs to be redone.

NatureWorks Round 22: We received a notification the we would be receiving \$26,932.

Land and Water Conservation Fund: We have a contract stating that we are conditionally awarded funding of \$150,000.

Tony Hawk Foundation Grant: Lori will be seeing if she can apply for \$15,000 for the skatepark.

Solid Waste Grant: We will be applying for \$600 for Lytle Creek clean up supplies

Update on Dog Park:

\$1340 was raised through the Karson fundraiser.

The stump grinding was completed Oct. 21st.

Status of Stuckey Farm Park:

College students are volunteering to help with the project. There will be a play-place for young children and a vernal pool.

Xidas Park Update:

Landscaping and the sidewalk is currently being worked on. Trees and shrubs have been added.

New Business:

Financial Update:

2016 Budget Update: We have a request for \$69,500 for non-operational/non-recurring expenses. Our new budget is \$403,343.64.

Gibson moved for a supplemental appropriation of \$500 to the Dog Park Project 540.433.5278 (proceeds from Doggie Party in the Park). Butcher seconded.

Butcher moved for a supplemental appropriation of \$7361.74 from the Recreation Fund to Recreation Salaries 540.430.5111 (TANF employee reimbursements) Gibson seconded.

Butcher moved for a transfer of \$100 from Professional Services 540.430.5239 to Background Checks 540.430.5412. Gibson seconded.

Gibson moved for a transfer of \$1000 from professional services 540.430.5239 to Park Maintenance and Supplies 540.430.5333. Butcher seconded.

Butcher moved for a transfer of \$400 from Bureau of Employment Services 540.430.5128 to Medicare 540.430.5124. Gibson seconded.

Discussion of policy for select teams:

There are various issues with the funding of the select teams. We will be working on a revision of the policy.

Athletic Coordinator Update:

Basketball registration began October 26th and will continue until November 23rd.

Maintenance Update:

Winterization and closure of the restrooms has been completed.

We need a new culvert for the work on the swale in the Lytle Creek Preserve.

The observation deck for the Lytle Creek Prairie is under consideration for an Eagle Scout Project.

We have an opportunity to upgrade the baseball field lights with DP&L. We are changing to LED and will be looking into possible grants.

We have money for the drainage pipe installation on Kiwanis and Rotary fields, but need the labor.

There has been some vandalism on the trails, so we have installed a trail camera.

Proposal to create a park "perimeter" walking path:

We will use conveyor belt to create a mile long walking path and see how people like it.

No Child Left Indoors Programming:

We have an Owl Hike and a Night Sky Program at Galvin park.

Lytle Creek Greenway:

We are awaiting WC action for the Greenway pavilion.

Maria moved the meeting be adjourned at 7:20. Gibson seconded.

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**2016 Events**

June 10 - 11

Banana Split Festival

June 17, 18, 19

Heatin It Up

June 25

Relay for Life

July 4

Fourth of July Festivities

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RESOLUTION NO. 2442

AUTHORIZATION AND SUPPORT FOR THE SUBMITTAL OF AN APPLICATION FOR THE RECREATIONAL TRAILS GRANT PROGRAM AND DECLARING AN EMERGENCY

WHEREAS, the City of Wilmington maintains outdoor public recreation areas through the City of Wilmington Parks and Recreation Commission, and

WHEREAS, the City of Wilmington Parks and Recreation Commission desires to maintain the local trail network; and

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Recreational Trails grant program; and

WHEREAS, the total project cost for the work defined in the Recreational Trails Grant Application is \$100,000 and the Recreational Trails grant has a 25% required match for the application to fund the proposed improvements; and

WHEREAS, the City of Wilmington Parks and Recreation Commission desires financial assistance under the Recreational Trails Grant Program.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON, STATE OF OHIO,

Section 1. That the Council of the City of Wilmington authorizes and supports filing an application for financial assistance in the form of a Recreational Trails grant through the Ohio Department of Natural Resources.

Section 2. That the Parks Director is hereby authorized and directed to execute any document related to said application and to provide all information and documentation required to become eligible for possible funding assistance.

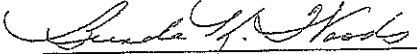
Section 3. That the Park Board of the City of Wilmington does agree to appropriate funds or identify in-kind services in the amount of \$25,000 in order to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Recreational Trails Program.

Section 4. That this Resolution be effective immediately as an emergency measure necessary for the public health and welfare due to the deadline required for the submission of the grant application to the Ohio Department of Natural Resources.

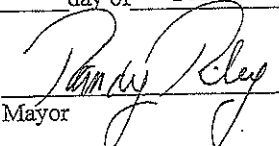
Passed this 3rd day of December, 2015.

  
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President of Council

ATTEST:

  
\_\_\_\_\_  
Clerk of Council

Approved by me this 3rd day of December, 2015.

  
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Mayor

## **Policy Recommendations for Youth "Select" Programs**

### **Wilmington Baseball Association (WBA, formerly known as Knothole)**

Historically, this organization had control over the Kroger/Clintmont and Wilmington Savings Bank Fields. At one point there were 15 Knothole teams who played at the park. Currently there are only two teams who use park fields for practices and league play.

The current recommendation is that WBA will have primary use of the Wilmington Savings Bank Field up until Park Rec League practices begin. Once Park Rec League practices are scheduled to begin, WBA will have Wilmington Savings Bank diamond for three nights per week. The rest of the week will be used for Park Rec League.

Once Park Rec League games begin, WBA will have primary use of Wilmington Savings Bank Field on Friday, Saturday and Sunday.

WBA will also have access to the Clinton Electric and Plumbing Field one night per week with the possibility of an additional night per week when that field is not needed for Park Rec League.

This arrangement will be re-affirmed on an annual basis. The cost to WBA for this arrangement will be \$500, which may be paid directly or in-kind through equipment purchased for Wilmington Parks and Recreation by WBA. WBA will be required to submit to the Park Director the addresses of team members and coaches, which will be used on a summary basis for analysis.

### **Wilmington Soccer Club**

Wilmington Soccer Club (WSC) games and practices will be scheduled around the Wilmington Parks and Recreation League so as to not conflict with either games or practices. A game and practice schedule is to be submitted to the Athletic Coordinator 30 days prior to the start of their season.

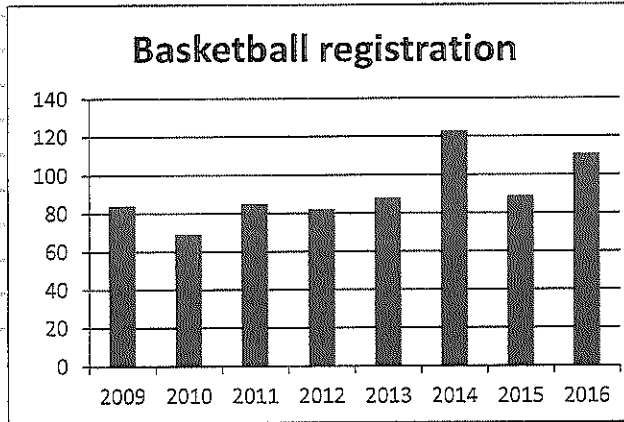
This arrangement will be re-affirmed on an annual basis. WSC seasonal costs will include paying 50% of the initial field marking cost and any subsequent field marking required by WSC. A \$250 deposit will be required prior to the start of WSC season, which will be applied to the upcoming season costs. In addition, a \$100 field use fee will apply to each season.

WSC will be required to submit to the Park Director the addresses of team members and coaches, which will be used on a summary basis for analysis.

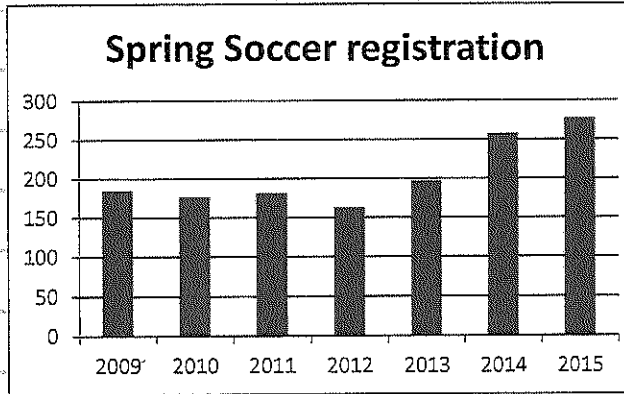
**All schedules and schedule changes will be coordinated through the Athletic Coordinator.**

# Wilmington Parks and Recreation Youth Sports Enrollment

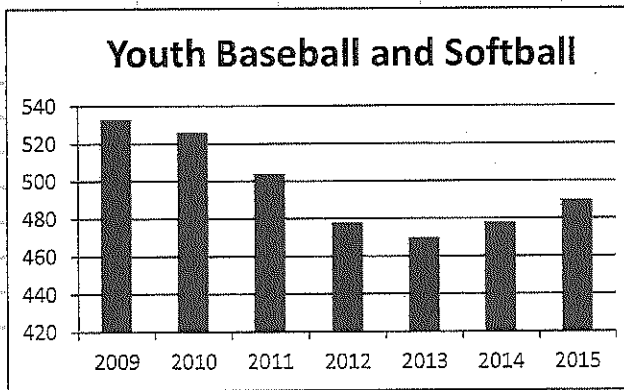
SPORT	YEAR	# OF KIDS
Basketball	2009	84
Basketball	2010	69
Basketball	2011	85
Basketball	2012	82
Basketball	2013	88
Basketball	2014	123
Basketball	2015	89
Basketball	2016	111



SPRING SOCCER	2009	185
SPRING SOCCER	2010	177
SPRING SOCCER	2011	182
SPRING SOCCER	2012	163
SPRING SOCCER	2013	197
SPRING SOCCER	2014	258
SPRING SOCCER	2015	277



Baseball	2009	533
Baseball	2010	526
Baseball	2011	504
Baseball	2012	478
Baseball	2013	470
Baseball	2014	478
Baseball	2015	490



Fall Soccer	2009	200
Fall Soccer	2010	204
Fall Soccer	2011	171
Fall Soccer	2012	172
Fall Soccer	2013	208
Fall Soccer	2014	193
FALL SOCCER	2015	209

