

File

**Wilmington Parks and Recreation Meeting Agenda
February 9, 2015 - 6:00 pm
Community Room – Municipal Bldg**

Greetings

Roll call

Review and Acceptance of Minutes from Jan. 5, 2014

Reorganization of Park Board

Old Business

- 1. Update on scheduled events; approval as needed: Lori
 - July 4th Celebration – Bible Baptist
 - April 26 - Wilmington College Veterinarians of Tomorrow Annual Dog Walk
 - June 19-21 – Ohio Fast Pitch Tournament
 - June 27 – Relay for Life
- 2. Grant Updates Lori
 - a. NatureWorks Round 20– Front basketball court crack repair and sealing completed. Reimbursements up to date. Next step is to get quotes on large basketball court and replace rims.
 - b. ODNR Aquatic Education program 2014 –. Still need to do final report.
 - c. NatureWorks Round 21 – \$22,297 awarded. Awaiting agreement from ODNR
 - d. USTA program for tennis court repair. Awaiting word. Requirements include additional painting.
 - e. ODNR Aquatic Education program 2015 – fish stocking, handicapped fishing area/retaining wall, Passport to Fishing and Fishing With Mom programs. Submitted 12/23/14. Awaiting word.
 - f. United Way 2015 – proposed scope
 - g. Water Quality/Anliot Fund – Due Feb. 15, 2015. Review and approve grant application.
 - h. NatureWorks due 5/1/15 (75% reimbursable). Review recent awards.
 - i. LWCF due 5/1/15 (50% reimbursable)
- 3. Update on proposed dog park project. Lori
 - a. Approval of Dog Park Rules (need to move through the council process)
- 4. Status of Southeast COMMUNITY Park Transformation Project Lori
 - a. Proposal to re-roof the small shelter.
- 5. Shelter Reservations - to date requests - 40
- 6. Update on skatepark project; mayor's suggestions Lori/Sean
 - a. Need to remove un-skate-able fixtures
- 7. City Council/Park Committee Update Lori/Council Rep
- 8. Status of Stuckey Farm Park Lori

New Business

- 1. Financial Update Lori
 - a. Supplemental appropriation to 541.430.5416 of \$5,111.25 (to cover NatureWorks reimbursement for Round 20). Contingent on Budget Commission and Council action as required.
 - b. Supplemental appropriation to 542.430.5416 of \$22,297 (to cover Nature Works Round 21 reimbursement). Contingent on Budget Commission and Council action as required.
 - c. Supplemental appropriation of \$5000 from Recreation Fund to Southeast Community Park Transformation Line Item 540.430.5279 (Donation from Janet Williams in 2013.)
 - d. New Line Item for Nathan Hale Trail Project, contingent on Streamkeeper's grant award.
 - e. Seasonal pay policy recommendation Lori
- 2. Park Survey Lori
- 3. Email notification program Lori
- 4. Athletic Coordinator Update Lori
 - a. Basketball in progress
 - b. Spring soccer registration began Feb. 9; Pre-school soccer registration begins Feb. 16.
- 5. Preliminary discussion on splash park/spray park. Lori
- 6. Maintenance Update Travis/Lori
 - a. Work on swale in Lytle Creek Preserve.
 - b. Observation deck in Lytle Creek Prairie – Request to Timbertech
 - c. Peace Path Trail Bridges
 - d. WHS Tennis Courts – Wilmington Board of Education Bid
- 7. No Child Left Indoors Programming status Lori
- 8. Lytle Creek Greenway

Adjournment

"Your Community Parks – Discover...Play...Celebrate"

Wilmington Parks and Recreation Board Meeting Minutes

January 5, 2015 Regular Meeting 6:00 P.M. Service Director's Conference Room-City Building

In attendance: Lori Williams, Maria Butcher, Leilani Popp, Sean Gibson, Mark Noland, Loren Stuckert; City Council Member.

Maria Butcher welcomed all in attendance.

Roll Call-all board members present.

Old Business: Review and acceptance of minutes from the December 1, 2014 meeting. Popp moved and Butcher second.

Williams started with a hand out highlighting the end of the year recap for the parks. It covers all aspects of the park, the completed and ongoing projects.

Williams updated schedules events for 2015. The 26 Mile Program with the Health Dept. runs from Jan. through April with a mile run on April 25th. In May the Kiwanis Bike Rodeo and a baseball tournament will be held. June will be the Banana Split Festival, the Heatin' It Up Tournament, and Relay for Life. The July 4th celebration is on the schedule as well as the Passport to Fishing Program. Also toward the end of July we will possibly have our own baseball tournament for our younger boy's park teams. In August we will have a new event using monies from our ODNR Aquatic Education program. Fishing with Mom/Aunt/Grandma will be a unique event where participants will learn how to fish, health benefits of eating fish, and how to clean a fish culminating with fresh cooked fish for everyone to eat. Everyone will be provided with fishing equipment and bait.

Grants Update: We are finishing Round 20 of the NatureWorks Grant. Lori is getting a quote to combine repair of the front basketball court and the tennis courts. NatureWorks Grant Round 21 was awarded for \$22,297. It will be used for the Dog Park fencing, diseased tree removal, tennis court repair, and a grill replacement. Lori is awaiting word for the USTA grant for the tennis courts at the park. Lines will be added to the courts including ones for pickle ball. The NRAC 2015 Grant is for Green Space and we have no project. The park wants to provide a handicap fishing area using a retention wall. The United Way 2015 Grant and the Anliot Fund Grant will be discussed at the next board meeting.

Williams gave an update on the Dog Park project. Invitations for bids went out today for the fencing. Proposed rules for the Dog Park were presented and will be voted at the February meeting and then passed on to City Council.

The Southeast Community Park's tile project is finished and they will be installed in April. The small shelter needs to be re-roofed and Williams said that we have some monies that we could put towards the project.

Shelter reservations opened January 2nd for Wilmington residents and will open up Feb. 1 for all others. Last year of 236 requests, 56% were within the city limits and 44% outside.

There was a discussion about the Skate Park and signage that will name those who helped to build the new ramp. The skate park board will discuss at their next meeting and give us their ideas. There was a discussion about funding the skate park and the various sources available. Further

discussion ensued concerning behavior at the skate park, litter control, and how to handle these situations.

Loren Stuckert discussed a possible funding source for the parks. He will investigate how we should ask for a share of the bed tax and will bring this before the Council Park Committee.

The future Stuckey Farm Park is moving forward with a cleared driveway, a stone donation from Melvin Stone, a split rail fence, and a native prairie area. Lori contacted Roy's son, Joe and he and Ruth are delighted.

Williams gave a financial update: Popp moved and Butcher seconded that a new line item be created for the Stuckey Farm Park. Popp moved and Butcher seconded that the Wilmington Soccer Club for 2015 and beyond will prepay before any field prep work is done.

We are using the Church of Christ for basketball at a cost of \$100. There are only two girl's teams so they will have clinics and learn skills as well as play games. Overall participation is down and the entire program will be marketed differently next year.

Williams discussed a proposed Nature Playscape Project to be located near the Nathan Hale Nature Trail. Natural materials are used and provide an area to explore and bond with nature. Williams gave an update: parking lot was extended near the wooden playground, work is beginning on the swale in Lytle Creek Preserve, working on plans for an observation deck on the ridge in the prairie measuring 10X10, ash trees and other damaged trees continue to be taken down, the Hale Trail is starting to be cleared, and the Peace Path Trail Bridges are going to be repaired and partly paid for by the waste water department.

Williams presented a proposal put together by Commissioner Haley for the use of the CMH Sale monies. A lengthy discussion occurred concerning various future projects and it was decided that a Master Plan for the Parks is a Priority.

Williams discussed the parks utilization of Constant Contact for communication. Using e-mails, the park can reach out to people interested in specific sports or activities and communicate in a professional way.

Two donations were accepted by the Board—Popp moved to accept a donation of baseball equipment, valued at \$595 from the Wilmington Baseball Association, Butcher seconded and Popp moved to accept a donation of a rail for SECP valued at \$200 from Champion Bridge.

Popp moved to adjourn and Butcher seconded at 7:29PM.

| 2015 PARK EVENTS | | | | |
|------------------|---|-------------------------------|----------------------|---------------------------------|
| March 28 | Easter Egg Hunt | Galvin Park | Library Staff | Will need to provide portapotty |
| April 25 | 26th Mile Program | TBD - Trails and SECP? | Renee Quallen | |
| April 26 | WC Dog Walk | Shelter and 4-C | Tyler Tekulve | |
| May 2 | Southern Ohio Rounders Tournament | CEP | Lance Smaltz | |
| May 9 | Kiwanis Bike Rodeo | Parking Lots and Shelter area | Terri Thobaben | |
| June 12-13 | Banana Split Festival | Entire Park | Duane Weyand | |
| June 19-21 | Heatin' It Up Tournament | All diamonds | Mike Ledford | |
| June 27 | Relay for Life | | Peggy McPherson | |
| July 4 | Fourth of July Festivities | | Kelly McInierney/Bit | |
| July 11 | Passport to Fishing | Pond and Shelters in a.m. | Lori/Rick Kneisel | |
| August 7 | Insect Discovery | Shelter D and Nathan Hale Tra | Lori/Rick Kneisel | |
| August 8 | Fishing with Mom (dependent on getting Aquatic Education Grant) | Pond and Shelters in a.m. | Travis/Lori | |