

File

Wilmington Parks and Recreation Meeting Agenda
March 2, 2015 - 6:00 pm
Community Room – Municipal Bldg

Greetings

Roll call

Review and Acceptance of Minutes from Feb. 9, 2014

Old Business

Update on scheduled events; approval as needed:

Lori

1. Grant Updates

Lori

- a. NatureWorks Round 20– Front basketball court crack repair and sealing completed. Reimbursements up to date. Next step is to get quotes on large basketball court and replace rims.
- b. NatureWorks Round 21 – \$22,297 awarded. Awaiting agreement from ODNR.
- c. USTA program for tennis court repair. They have requested additional information.
- d. ODNR Aquatic Education program 2015 – fish stocking, handicapped fishing area/retaining wall, Passport to Fishing and Fishing With Mom programs. Submitted 12/23/14. Awarded \$4091.
- e. United Way 2015 – proposed scope to acquire design services for David Williams Park project. Grant is due March 12.
- f. Water Quality/Anliot Fund – should hear word back by March 13, 2015.
- g. NatureWorks Round 22 – applications due May 1, 2015; Clinton County allocation is \$26,932.
- h. Land and Water Conservation Fund – applications due May 1, 2015; max allowable grant is \$150,000, biennially. Project proposal.

2. Update on dog park.

Lori

- a. Fund-raiser "tag sale" – need board approval

3. Status of Southeast COMMUNITY Park Transformation Project

Lori

- a. Tile art project completed and will be installed in April, weather permitting.
- b. Proposal to re-roof the small shelter.
- c. How should we celebrate completion?

4. Shelter Reservations - To date requests - 51

5. Update on skatepark project; mayor's suggestions

Lori/CCSA rep

6. City Council/Park Committee Update

Lori/Council Rep

- a. Request for Supplemental Appropriation from the General Fund to cover cost of bridge beam painting \$7000 (includes labor, paint, hardware).

7. Status of Stuckey Farm Park

Lori

8. Banner Sales – 14 to-date (\$3525); budget goal was \$6750.

9. Preliminary review of survey results.

Lori

New Business

1. Financial Update

Lori

- a. Supplemental appropriation from Recreation Fund to 540.430.5533 (Improvements Line Item) of \$1100 to cover aeration and overseeding and purchase four new soccer field and new nets. (from Hensley Fund donation to park in 2014).
- b. J&K Rental SECP portapotty damage is \$493.40. D. Mongold is checking to see if insurance reserve can cover.

2. Park Master Plan – Clinton County Regional Planning Commission

Lori/Taylor

3. Athletic Coordinator Update

Lori

- a. Basketball update – last game scheduled for 3/11.
- b. Soccer update – games to begin 3/23
- c. Summer sports schedule – registration begins 3/16; games begin 5/18

4. Policy for use of lights on ball fields and soccer fields.

5. Maintenance Update

Travis/Lori

- a. Work on swale in Lytle Creek Preserve.
- b. Observation deck in Lytle Creek Prairie – Request to Timbertech
- c. Peace Path Trail Bridges
- d. Work on large soccer fields
- e. WC work days scheduled – March 22 (March 29 rain date)

6. No Child Left Indoors Programming status

Lori

7. Lytle Creek Greenway

8. Public Meetings required?

Adjournment

"Your Community Parks – Discover...Play...Celebrate"

Wilmington Parks and Recreation Board Meeting Minutes
February 9, 2015 Regular Meeting 6:00 P.M. Community Room-City Building

In attendance: Lori Williams, Maria Butcher, Leilani Popp, Sean Gibson, Miriam Miller, John Stanforth, and Pam Ade.

Maria Butcher welcomed all in attendance.

Sean Gibson was welcomed as the newest Park Board, appointed by the Mayor to fill the unfinished term of Mac McKibben. Reorganization of the board included Mari Butcher - President, Leilani Popp – Vice-President, Sean Gibson – Secretary.

Roll Call-all board members in attendance.

Old Business: Review and acceptance of minutes from the January 5, 2015 meeting. Popp moved and Gibson seconded.

Williams started with scheduled events for 2015. An Easter Egg Hunt will be held on March 28th. There will be a fundraiser dog walk on April 26th. On May 2nd, we have the Southern Ohio Rounders Tournament and Kiwanis Bike Rodeo on May 9th. The Banana Split festival and the Heatin' It Up Tournament are going on in June, with Relay for Life on June 27th. Bible Baptist Church is sponsoring the July 4th fireworks this year. Passport to Fishing is scheduled for July 11th. Insect Discovery is on August 7^h. August 8th, we will have the Fishing with Mom event, depending if we get the Aquatic Education Grant.

Grant Update: We are still working on using the rest of Round 20 of the NatureWorks Grant, which has to be spent by the end of the year. There is \$60 left to spend from the Aquatic Education program. We are still waiting for the official paperwork for Round 21 of the NatureWorks Grant. For the USTA grant, there are lots of specifications to be dealt with concerning the grant. The high school deals with USTA with their tennis courts, so we will be piggy backing along with them on the project. The ODNR grant for the handicap fishing area cannot be used for moving dirt. We should be fine to get this grant since we are only moving large pieces of stone. United Way Grant is due in March. We still need to discuss a proposed scope for this grant. We have a draft application ready for the Water Quality/Anliot Fund grant. It would be used to remove hazardous trees, honeysuckle, and fix drainage issues in the woods behind Krogers. Popp made a motion that we allow Williams to put in the grant application for the Anliot Fund, Gibson seconded.

Williams gave an update on the Dog Park Project. Proposed rules for the Dog Park were discussed. They will have to go through judiciary process to be enforceable through law. Popp proposed and Gibson seconded that we approve the Dog Park rules and move them on to the judiciary city council committee.

There are issues that need sorted out with fixing the roof on the small shelter in the Southeast Community Park. The shelter will most likely need restructured.

Gibson gave an update on the Skate Park Project. There are various pieces in the park that will need to be removed and resurfaced. The light that needs repair will be fixed when we can get a bucket truck to fix all the lights in the park that need repair. The recognition signage still needs to be discussed among the CCSA.

The Shelter Reservations are being done.

Miller gave an update from the City Council/Park Committee meeting. There is an issue with the bike trail bridges, which need funding and support from the Council. Final numbers need to be given so that they can go through with funding. Williams stated that there should be more proper planning for maintenance funding for projects.

There is no progress on the Stuckey Farm Park.

New Business:

Williams gave a financial update. Popp moved that we do the supplemental appropriation of \$5,111.25 for line item 541.430.5416. Gibson second. (Action to be taken pending February Budget Commission Approval on 2/18/15.)

Popp moved that we do the supplemental appropriation of \$22,297 for line item 542.430.5416. Gibson second. (Action to be taken pending February Budget Commission Approval on 2/18/15.)

Gibson moved that we do the supplemental appropriation of \$5,000 from Recreation Fund to Southeast Community Park Transformation line item 540.430.5279. Popp second. Popp moved that we add a new line item for the Nathan Hale Trail Project. Butcher seconded. Popp moved that we make a 50 cent increase for seasonal pay policy for 2015 full time workers. Gibson seconded.

Williams discussed the park survey. We shouldn't stop until we have at least 150 surveys filled. Miller stated that it would be a good idea to have a map of the parks at the visitors bureau labeling different park areas, handicap accessibility, etc.

Williams discussed the email notification program. It allows people to unsubscribe from the list. It has many unique features. It sends emails based on the subscribers interests.

The athletic coordinator is back from his surgery. Basketball is still in progress. We are hoping to find a better indoor space for basketball game time. Soccer registration started on the 9th. Preschool begins registration on the 16th.

The survey will help give further information on the desire for a splash park.

Williams gave a maintenance update. We need to get a 42 inch pipe in place for the swale in Lytle Creek Preserve. There is a request pending to Timbertech regarding the observation deck in Lytle Creek Prairie. The Peace Path Bridges still need lots of repairs. The Wilmington Board of Education is taking care of the WHS tennis courts. They will most likely be using a rust preventer on the surface.

There will be a Salamander Hike with the No Child Left Indoors Program.

There is no update on the Lytle Creek Greenway.

Butcher adjourned the meeting at 7:13.

**Wilmington Parks and Recreation Board Meeting Minutes
March 2, 2015 Regular Meeting 6:00 P.M. Community Room-City Building**

In attendance: Sean Gibson, Maria Butcher, Leilani Popp, Mark Noland, Marian Miller, Lori Williams, John Deignan.

Maria Butcher welcomed all in attendance.

Roll Call-all board members in attendance.

Old Business: Williams started with scheduled events for 2015. On April 25th, there will be a memorial race on the 4-C trail. We will have the Park Baseball Tournament on Memorial Day weekend.

Williams gave an update on the grants: We will be finishing the basketball courts with the rest of the NatureWorks Round 20 Grant. We still need signatures from ODNR for the Round 21 agreement. USTA will be paying for a portion of the tennis court repair. The drainage for them needs to be checked, but should not be an issue. The Aquatic Education Grant has been won. We will use \$700 for fish and will have watershed education. The United Way grant is due by March 12th and still needs to be applied for. We did a site tour for the Anliot Fund grant. Round 22 for the NatureWorks grant is due on May 1st. The Land and Water Conservation Grant is also due by May 1st and the maximum allocation is \$150,000.

Williams introduced a new project proposal to combine the efforts of the skatepark and splashpark ideas. This project would be used to complete the David R. Williams Memorial Park master plan. The Kroger baseball field would be used since it does not have much use currently. Williams went over possible preliminary budgets, and discussed various possible grants and donors. Gibson moved that we have a public meeting for the David R. Williams Park Completion Project on March 12th to discuss the idea with the community. Popp seconded that motion.

Williams gave an update on the Dog Park. The project is on hold until the agreement with ODNR goes through. John Deignan discussed a fundraiser activity which would allow people to come set up booths to sell their things and donate money for the project.

City Council/Park Committee Update: Popp moved that we request supplemental appropriation from the General Fund to cover cost of the bridge beam painting. (\$7000 including labor, paint, and hardware.)

The tile art project in the Southeast Community Park is completed and will be installed in April.

We have 51 shelter reservation requests to date.

Williams gave an update on the skatepark. The project will be renewed and conjoined together through a project with the splash park project. It will be located in the Kroger/Clintmont field and would become the David R. Williams Park Completion Project.

There is no progress on the Stuckey Farm Park.

Williams gave an update on the banner sales. We have sold 14 so far, which brings us to \$3525 of our

\$6750 budget.

Williams went over the preliminary results of the survey. One of the most important things to responders was safe playgrounds for children, which will remain one of our main focuses.

Williams gave a financial update. Popp moved for a supplemental appropriation from Recreation Fund to the Improvements Line Item 540.430.5533 of \$1100 to cover aeration and over seeding and purchase four new soccer field and new nets. (from Hensley Fund donation to the park in 2014).

We are waiting to see if the insurance reserve can cover the cost to repair the portapotty damage in SECP.

Taylor Stuckert has to develop a county-wide Park Master Plan through the Clinton County Regional Planning Commission.

The last basketball game will be held on March 11th.

Soccer games begin on March 23rd.

Summer sports registration begins on March 16th and the games begin on May 18th.

Williams discussed a policy for the use of lights on the ball and soccer fields. Many ideas were brought up including switching the lights over to timer systems.

The No Child Left Indoors Program will be having the Salamander Hike.

There is no update on the Lytle Creek Greenway.

Butcher adjourned the meeting at 7:27

Wilmington Parks and Recreation Board Meeting Minutes
March 12, 2015 Public Meeting 6:00 P.M. Community Room-City Building

In attendance: Lori Williams, Maria Butcher, Leilani Popp, Sean Gibson, about 30 additional members of the community including representatives from the CCSA, the city council, and United Way.

Maria Butcher welcomed all in attendance.

Roll Call-all board members in attendance.

Popp moved to defer the review and acceptance of minutes from March 2, 2015 until our next regularly scheduled meeting. Gibson seconded.

Williams started by giving an introduction on the splash park/skate park project. She stated that the projected budget for the project is currently \$450,000. She went over various financial routes that may be pursued to achieve this goal. She then opened up the floor for public opinion from the attendees.

All of the attendants of the meeting are in great support of the project, with many excited to provide help in any way they can.

Jesse Littleton, a professional film maker offered to create a short film for the project to help raise awareness.

Rob Stuckert offered to help put together a benefit concert to raise funds for the project.

Annen Stuckert offered to help the effort through social media means.

Jennifer Stewart offered to help with providing food and the giant skateboard for any of the events.

Mark Noland assured that the design for the skate park will be the best that it can be.

Butcher called for our next meeting to be on March 19th at 6:00 P.M.

Butcher adjourned the meeting at 7:29.

