

File

**Wilmington Parks and Recreation Meeting Agenda
Combined Park Board and Council Park Committee Meeting
March 7, 2016 - 6:00 pm
Community Room – Municipal Bldg**

Greetings

Roll call

Review and Acceptance of Minutes from Feb. 1, 2016

Old Business

1. NatureWorks Grant Application Round 23 due May 1, 2016. Decide scope. Requires Park Committee approval. Lori
2. Xidas Park Update
 - a. Tax liability issue. Lori
3. Update on scheduled events; approval as needed: Lori
4. Grant Updates
 - a. NatureWorks Round 21 – \$22,297 awarded. Work must be completed by the end of 2016. Balance of \$1,810.37 still available (sign and tree work).
 - b. ODNR Aquatic Education program 2016 – Notified 2/11/16 that we will received award \$1,452 for Passport to Fishing Program and fish stocking – must take place between July 1, 2016 and June 30, 2017.
 - c. NatureWorks Round 22 submitted as part of the David Williams Memorial Park completion project. Received notification Nov. 2 that we would be receiving \$26,932. Project must be completed by December 2017.
 - d. Land and Water Conservation Fund – submitted as part of the David Williams Memorial Park completion project. Agreement for \$150,000 reimbursement grant completed. Project must be completed by November 2017.
 - e. American Academy of Dermatology Shade Structure Grant Program – partnership with Clinton Memorial Hospital. Grant period is Sept. 1 – Nov. 25, 2016. Requires a skin cancer awareness program and we provided information to soccer parents and placed information in park kiosks.
 - f. CDBG – Handicapped access to dog park from parking lot and restroom from the wooden playground is scope and construction must be completed by December 2016. Anticipated construction is spring/summer 2016.
 - g. Recreational Trails Grant – Deadline for application was moved back to April 1, 2016. Discuss scope.
 - h. United Way 2016 – Submitted 2/25/16.
 - i. Misc Grants
 - WalMart – Submitted 12/22/15. Request was for \$2500 for DWMPCP. Request was declined.
 - PNC, Lowes, Peoples BanCorp, FinishLine(Must be 501(c)3).
5. Status of Stuckey Farm Park Lori
6. David Williams Completion project status.
 - a. Partnership with Wilmington News Journal
 - b. Fund-raising
7. State Capital Budget Bill Request status.
8. Southeast Community Park – final project
9. Banner donations to date - \$7,700
10. Shelter reservation requests to-date – 72.

New Business

1. Financial Update
 - a. Supplemental appropriation of \$3800 from Rec Fund to Capital Equipment 540.430.5512. (Using surplus from banner program, donations and anticipated revenue for sale of tractor.)
 - b. Accept donation for David Williams Memorial Park Completion Project from HealthFirst for Clinton County - \$50,000.
 - c. Supplemental appropriation from Parks Improvement Fund \$86, 861.60 and from Rec Fund for \$48,138.40 to 540.430.5285 "LWCF Match". (LWCF match total is \$150,000 – 50% of total, so this is full match, except for CCSA pledge of \$15,000)
 - d. Supplemental appropriation from Rec Fund to 540.430.5286 of \$8978. (Natureworks Round 22 CLIN-019 25% match).
2. Proposed new project. Lori/Brendan
3. Security Camera – partnership with WPD Lori
4. Portapots for 2016
5. Status of surplus equipment – dump truck, F150, JD Aerovator, Ford tractor
6. Athletic Coordinator Update Jody
7. Maintenance Update
 - a. Observation deck in Lytle Creek Prairie
 - b. Drainage pipe installation on Kiwanis and Rotary Fields.
 - c. Storage building near old playground.
 - d. Bridge decking.
 Travis/Lori
8. Make a Difference Day 2017 – Lytle Creek Clean Up
9. No Child Left Indoors Programming – Salamander Hike, Earth Day Program
10. Lytle Creek Greenway

Adjournment

Reminder – Signatures for payables needed from Park Board Members

“Your Community Parks – Discover...Play...Celebrate”

Key Dates - Soccer Registration Ends March 7, 2016 Youth summer sports registration March 14 - April 11, 2016

Wilmington Park Board Meeting Minutes

February 1, 2016

Present: Maria Butcher, Troy Seeger, Leilani Popp, Lori Williams, Mark McKay, Jen Stewart, Mark Noland, Kelsey Swindler, Lonnie Stuckert, and John Stanforth.

Butcher welcomed all present.

Popp moved and Butcher seconded to accept the minutes of the January 3, 2016 meeting.

Mayor Stanforth introduced our new Park Board Member, Troy Seeger, and the new City Council Park Committee members to all present.

Williams discussed the details of the 2016 Events that are on the Calendar so far.

Williams gave updates on NatureWorks Round 22. The remaining monies will be used for trees and signage. The ODNR grant in large part will be used for the Passport to Fishing program and continued stocking of the pond. Land and Water Conservation, CDGB, and American Academy of Dermatology Shade Structure Grant Programs updates were also given. Recreational Trails Grant, which will extend the life of our trails for 3-5 more years, is now due April 1, 2016. The change in date will move the project out a year now. Williams brought someone in to drive the trails and it was suggested that we could use Mastic surfacing of the trails which would cost less and still extend the life of our trails. It requires a \$25,000 match. NatureWorks, Round 23, is due May 1, 2016. Williams also discussed Misc Grants: Walmart, PNC, Lowes, Peoples Bancorp, and Finish Line-Must be a 501 (c) 3—possibly for CCSA.

The Council/Park Committee was asked to give an update. An ongoing discussion has begun in the Water Committee about the Splash Park impact on our water system. Mark McKay, chair of the Council Finance Committee, said the lodging tax/General fund discussion will pass through that Committee in the near future. The Stuckey Farm Park continues to be improved with the split rail fence installation to be completed February 2. Williams passed out the terms of the lease, City Ordinance 5105, for Xidas Park and the Escape.

Williams passed out revisions of the David Williams Completion project. We discussed new figures for the Skate Park and the Splash Park and what the \$450,000 budget will buy us and what more monies will do for the project. The Wilmington News Journal wants to work with us on a fund raising brochure for the project.

Williams passed out a preliminary time line for the park project related to the State Capital Budget Bill for when we do hear about its status.

The Southeastern Community Park Project still has \$6000.00 to spend due to volunteers doing the work on the shelter. Williams is looking at a slide and a handicap accessible teeter totter for the park but nothing will be decided without reaching out to the group that she has been working with on this project.

Banner donations are at \$950 to date and Shelter reservation requests are 43 to date.

Financial Update: We did have a small carryover from last year. However, we received 6% less in property tax monies in 2015 than estimated. The following items were for 2015 year-end review and end of year line item adjustments: Popp moved and Butcher seconded all the following financial items:

i: 540.430.5279 SECP-supplemental appropriation of \$113.65

ii: 540.430.5278 Dog Park-supplemental appropriation of -\$852.24

iii: 540.430.5283 Stuckey Farm Park-supplemental appropriation of -\$469.70

iv: 540.430.5581 Aquatic Ed-supplemental appropriation of-\$954.06

v: 540.430.5514 Skatepark Temp-supplemental appropriation of -\$515.28

vi: Create new line item to cover Round 21 Natureworks CLIN-18 match balance-(Max reimbursement still available is \$1810.37 or a total expense of \$2262.96)

vii: Supplemental appropriation of \$452.59 from Rec Fund to New Line Item 540.430.5284. (match vi)

viii: Establish new line items-LWCF Match; RD 22 NatureWorks Match

ix: Establish new funds-LWCF Reimbursement 39-01414; RD 22 CLIN-19 NatureWorks Reimbursement

Popp moved and Butcher seconded supplemental appropriation of \$6000 to Capital Equipment-430.430.5512 to purchase a new RAM 1500 truck to replace the 1996 Ford Truck. Instead of buying a used truck for \$20, 000, the park is buying a new truck for around \$25,000.

The park is declaring as surplus a John Deere 270 Turf Aerator and a 1959 Ford 600 Tractor. Someone from the Power Club will come and determine the value of the Tractor as it is considered an antique. The surplus items will go through Council.

Basketball is winding down and April 11th will be the start of softball and baseball sign-ups.

Nothing new to report in Maintenance Update.

A professor from Wright State University will be doing a study of Lytle Creek. This will provide a "benchmark" for future testing of the water as activities increase at the AirPark.

Meeting adjourned @ 7:03 PM.

2016 Events	Date	Event	Park Area	Sponsor	Point of Contact	Special Requirements
	March 19	Easter Egg Hunt	Galvin Park	Wilmington Library	Pam Ade	Parks staff to put up stakes and caution tape as directed; block off traffic on Birdsall
	March 26	Easter Egg Hunt - Rain Date	Galvin Park	Wilmington Library	Pam Ade	
	April 24	WC Dog Walk Benefit	Shelter A and Trail	Wilmington College	Kurt Fortkamp	
	May 14	Opening Day Event	All fields	City Park	Jody Drake	
	May 14	Rounders Tournament	CEP Field	Rounders Team	Lance Smaltz	
	May 21	Bike Safety Event	Shelter A and B, parking lot, walking area near Kiwani	Kiwanis/Clinton Co Health Dept	Pamela Walker-Bauer	
	May 28	Clinton County Veterans Volksmarch	Trails	Veterans Admin	Ray Souder	
	June 10 - 11	Banana Split Festival	Entire Park	Rotary Clubs	Mike Ledford	
	June 17, 18, 19	Heatin It Up	All fields			
	June 20-24	Murphy Good Fairy Project	Shelter A and old Bathroom	Murphy Theatre	Diane Murphy	Will need to determine if fireworks will be permitted
	June 25	Relay for Life	Parking area and center	American Cancer Society	Jodi Zerbe	
	July 4	Fourth of July Festivities	Entire Park	Bible Baptist Church		
	July 18-22	Murphy Good Fairy Project	Shelter A and old Bathroom	Murphy Theatre	Diane Murphy	
	Aug 1 - 5	Challenger Soccer Camp	Front soccer fields	British Soccer Camp		