

File

Wilmington Parks and Recreation Meeting Agenda
April 4, 2016 - 6:00 pm
Community Room – Municipal Bldg

Greetings

Roll call

Review and Acceptance of Minutes from March 7, 2016

Old Business

1. Update on scheduled events; approval as needed: Lori
2. Grant Updates Lori
 - a. NatureWorks Round 21 – \$22,297 awarded. Work must be completed by the end of 2016. Balance of \$1,810.37 still available (sign and tree work).
 - b. ODNR Aquatic Education program 2016 – Notified 2/11/16 that we will receive award of \$1,452 for Passport to Fishing Program and fish stocking – must take place between July 1, 2016 and June 30, 2017.
 - c. NatureWorks Round 22 submitted as part of the David Williams Memorial Park completion project. Received notification Nov. 2 that we would be receiving \$26,932. Project must be completed by December 2017.
 - d. Land and Water Conservation Fund – submitted as part of the David Williams Memorial Park completion project. Agreement for \$150,000 reimbursement grant completed. Project must be completed by November 2017.
 - e. American Academy of Dermatology Shade Structure Grant Program. Grant period is Sept. 1 – Nov. 25, 2016. Requires a skin cancer awareness program and we provided information to soccer parents and placed information in park kiosks. Letter sent to Dr. Lucky to determine if he would be willing to sponsor the grant application.
 - f. CDBG – Handicapped access to dog park from parking lot and restroom from the wooden playground is scope. Construction must be completed by December 2016. Anticipated construction is spring/summer 2016.
 - g. Recreational Trails Grant – Deadline for application was moved back to April 1, 2016, and has been submitted.
 - h. United Way 2016 – Submitted 2/25/16.
 - i. NatureWorks Grant Application Round 23 due June 1, 2016 (was delayed one month). SECP play equipment is the scope, using match from that line item.
 - Misc Grants - PNC, Lowes, Peoples BanCorp, FinishLine(Must be 501(c)3). Requires Park Legacy Fund Board action.
3. Status of Stuckey Farm Park Lori
4. David Williams Completion project status.
 - a. Fund-raising
 - b. Skatepark meeting March 28, 2016.
5. State Capital Budget Bill Request status – update expected end of April.
6. Banner donations to date - \$10,350. Program is now closed and banners will be up by the end of April.
7. Shelter reservation requests to-date – 87.

New Business

1. Financial Update Lori
 - a. Transfer from "Improvements-Park" 291-110-5269 to "LWCF Match" 291.110.5285 \$86,861.60.
 - b. Supplemental appropriation from Recreation Fund to "Taxes" 540.430.5265 of \$252.34 to cover Xidas Park tax liability. (This is being addressed by Brett Rudduck.)
2. Proposed pump track project status Lori/Brendan
3. Status of surplus equipment – dump truck, F150 (sold); JD Aerovator, Ford tractor (pending)
4. Athletic Coordinator Update Jody
5. Status of seasonal employees Lori
6. Maintenance Update Travis/Lori
 - a. Observation deck in Lytle Creek Prairie – prospective Eagle Scout project.
 - b. Drainage pipe installation on Kiwanis and Rotary Fields.
 - c. Storage building near old playground.
 - d. Covered bridge decking.
 - e. Damage at SECP – uninsured motorist
7. Make a Difference Day 2017 – Lytle Creek Clean Up
8. Master Gardener projects
9. Proposed collaboration with WHS pre-engineering students (Project Lead the Way).
10. No Child Left Indoors Programming – Earth Day Program in cooperation with Wilmington Tree Commission
11. Lytle Creek Greenway – Wright State water quality project and status of Lytle Creek League of Conservators

Adjournment

Reminder – Signatures for payables needed from Park Board Members

Key Dates: - Summer youth sports registration ends April 11.

"Your Community Parks – Discover...Play...Celebrate"

Wilmington Parks and Recreation Minutes
Combined Park Board and Council Park Committee Meeting
March 7th, 2016 - 7:00 pm
Community Room – Municipal Bldg

In attendance: Lori Williams, Maria Butcher, Troy Seeger, Leilani Popp, Mark McKay, Brett Ruddick, Randi Milburn, Kelsey Swindler, Lonnie Stuckert, Marian Miller, Ben Vance.

Note: The first portion of the meeting was a City Council Park Committee meeting, with minutes documented by Marion Miller.

President, Maria Butcher welcomed all meeting attendees. Roll call: All present with Leilani Popp as a late arrival.

Review and Acceptance: Motion by Troy Seeger to accept the minutes for Feb. 1, 2016 as presented and seconded by Maria Butcher.

Ben Vance from the Masonic Lodge presented an idea for a fundraising event (movie night/cruise in) during the month of July 2016. Idea accepted with more details to follow.

Lori discussed with the council park committee about cooperative purchasing agreements and the council approval that will be needed to move forward. Lori explained how cities and counties can leverage established competitive bids with reputable companies for purchases \$50,000+. This will benefit all city departments and as a park we are especially interested in implementing this strategy for the Skate park/Splash park project.

Grant updates:

- Passport to fishing grant (Pond will be stocked in July)
- Nature works round 22 (must be spent 12/2017)
- Land and water (\$150,000) work is continuing
- Dermatology grant (still looking for dermatologist to give signing approval to receive \$8,000 grant for shade structure at the new splash park)
- CDBG (still waiting, and will probably happen during the summer of 2016)
- Trails grant (resolution was complete and needs to be submitted for maintenance on all 3 trails)
- United Way Grant (Lori will conduct a presentation March 8th about various park projects that need funding such as Skate park and Splash park)
- David Williams park completion project (Orange Frazer press has stepped forward to help with the design and printing of the skate park and splash park project brochures) Brochure proofing will continue until final draft is ready to send mailings to organization that we are seeking funding from.
- Shelter reservations (72 reservations booked to-date)
- Banner donations (\$7,700 year to-date)

New Business

1. Financial Update

- a. Popp motioned to approve and Seeger seconded for Supplemental appropriation of \$3800 from Rec Fund to Capital Equipment 540.430.5512. (Using surplus from banner program, donations and anticipated revenue for sale of tractor.)
 - b. Popp motioned to approve and Seeger seconded to accept donation for David Williams Memorial Park Completion Project from HealthFirst for Clinton County - \$50,000.
 - c. Popp motioned to approve and Seeger seconded for Supplemental appropriation from Parks Improvement Fund \$86,861.60 and from Rec Fund for \$48,138.40 to 540.430.5285 "LWCF Match". (LWCF match total is \$150,000 – 50% of total, so this is full match, except for CCSA pledge of \$15,000)
 - d. Popp motioned to approve and Seeger seconded Supplemental appropriation from Rec Fund to 540.430.5286 of \$8978. (Natureworks Round 22 CLIN-019 25% match).
2. Proposed new project - Brendan Lewis gave a presentation on a Pump track project for bicycle riders as well as pump bikes. In the near future Lori and Brendan will schedule a formal meeting with other members of the community that have a vested interest in this project.
 3. Security Camera – partnership with WPD. With this project there is grant money available if we could establish a direct camera feed into our local Wilmington Police Department. Grant is available through a community policing fund.
 4. Portapots for 2016 (one will be placed at the parking lot of the wooden playground and another portapot at the SECP as it was last summer)
 5. Status of surplus equipment – dump truck, F150, JD Aerovator, Ford tractor still on .gov website for-sale
 6. Athletic Coordinator Update (Last day for sign-up for soccer and final numbers have dramatically increased for 2016) Week of March 14th starts baseball, softball, tee-ball sign-ups.
 7. Maintenance Update (Update that projects for maintenance are all moving forward)
 8. No Child Left Indoors Programming – Salamander Hike (Happening Friday March 11th)
 9. Lytle Creek Greenway - water quality project is moving forward with Wright State officially receiving the grant to do so. Several groups will be involved to include Lori and members of the Wilmington High school student body as well as various others including Taylor Stuckert.

Adjournment 8:10PM

"Your Community Parks – Discover...Play...Celebrate"

2016 Events	Date	Event	Park Area	Sponsor	Point of Contact	Special Requirements
	March 19	Easter Egg Hunt	Galvin Park	Wilmington Library	Pam Ade	Parks staff to put up stakes and caution tape as directed; block off traffic on Birdsall
	March 26	Easter Egg Hunt - Rain Date	Galvin Park	Wilmington Library	Pam Ade Louanne Blumberg	
	April 2	Health Alliance 5K	Peace Path	Health Alliance of CC	Kurt Fortkamp	
	April 24	WC Dog Walk Benefit	Shelter A and Trail	Wilmington College	Jody Drake	
	May 14	Opening Day Event	All fields	City Park	Lance Smaltz	
	May 14	Rounders Tournament	CEP Field	Rounders Team	Doug Cooper	
	May 21	Dalton Lodge 5K	4C Bicentennial Trail	Dalton Masonic Lodge		
	May 21	Bike Safety Event	Shelter A and B, parking lot, walking area near Kiwan	Kiwanis/Clinton Co Health Dept	Pamela Walker-Bauer	
	May 28	Clinton County Veterans Volksmarch	Trails	Veterans Admin	Ray Souder	
	June 10 - 11	Banana Split Festival	Entire Park	Rotary Clubs		
	June 13-17	Commitment Baseball School	Shelter B, center grassy area, outfield areas of 2 small fields		Chris Veidt	
	June 17, 18, 19	Heatin It Up	All fields	Ohio Fastpitch Softball	Mike Ledford	
	June 20-24	Murphy Good Fairy Project	Shelter A and old Bathroom	Murphy Theatre	Diane Murphy	
	June 25	Relay for Life	Parking area and center	American Cancer Society	Jodi Zerbe	
	July 4	Fourth of July Festivities	Entire Park	Bible Baptist Church	Kelly McInierney	
	July 9	Passport to Fishing	Shelters and pond	NCLI	Lori/Rick Kneisel	
	July 18-22	Murphy Good Fairy Project	Shelter A and old Bathroom	Murphy Theatre	Diane Murphy	
	July 23	Wilmington Masonic Lodge Car and Bike Show	Center area and parking lot	Masonic Lodge	Ben Vance	
	Aug 1 - 5	Challenger Soccer Camp	Front soccer fields	British Soccer Camp		

**Wilmington Parks and Recreation Minutes
Park Board Committee Meeting
April 4th, 2016 - 6:00 pm
Community Room – Municipal Bldg**

In attendance: Lori Williams, Maria Butcher, Troy Seeger, John Stanforth, Mark Mckay; Leilani Popp was absent due to illness.

Maria welcomed all meeting attendees.

Review and Acceptance: Motion by Troy Seeger to accept the minutes for March 7, 2016 as presented and seconded by Maria Butcher.

Old Business

- 1) Grant updates:
 - A. Aquatic Education Grant - Passport to fishing program and pond will be stocked in July.
 - B. Nature works round 22 - must be spent 12/2017.
 - C. Land and water - \$150,000 work is continuing part of the David Williams Park Completion Project)
 - D. Dermatology grant - Contact with dermatologist has been obtained thanks to Maria Butcher. Large steel structures have been fabricated and donated to our park for this project in support for our shade needs.
 - E. CDBG - still waiting, and will probably happen during the summer of 2016.
 - F. Recreational Trails grant. Submitted. If grant is awarded, work probably will not be complete until the end of spring/2017.
 - G. United Way Grant – no word yet.
- 2) David Williams Park Completion Project. Update from Troy Seeger on how funds will be raised for the \$65,000 goal, plan includes an online "Gofundme" account as well as asking for matching commitments from larger local organizations.
- 3) Stuckey Farm Park - Jared and Melisa Holmes would like to get involved in the Stuckey Farm park projects.
- 4) Skate Park Meeting - Wendy Adkins talked at this meeting about how she will go about raising the additional push goal for \$100,000.
- 5) State Capital Budget bill request – request was for ADA compliant bathroom and playground rehab, as well as additional funding for the Skate and Splash Park Project. We will not have any information on this request until late April.
- 6) Shelter reservations - 87 reservations booked year to-date.
- 7) Banner donations - \$10,000+ year to-date.

New Business

- 1) Financials
 - A. Maria motioned to Transfer and Seeger seconded from "Improvements-Park" 291-110-5269 to "LWCF Match" 291.110.5285 in the amount of \$86,861.50
 - B. Maria motioned to transfer and Seeger Seconded Supplemental Appropriation from Recreation Fund to "Taxes" 540.430.5265 of \$252.34 to cover Xidas Park tax liability. This being addressed by Brett Rudduck.
- 2) Proposed pump track project is still underway with Lori and Brendan coming up with a plan.
- 3) Surplus equipment - dump truck is SOLD, JD Aerator will be tested soon, Ford Tractor still in inventory
- 4) Athletic Coordinator - One more week of softball and tee ball registration.
- 5) Status of seasonal employees - 2 individuals have been offered jobs.
- 6) Maintenance update
 - A. Observation deck in Lytle Creek Prairie- prospective eagle scout project
 - B. Drainage Pipe installation - A&D Lawncare and Hibbs excavating to help with the drain pipe installation.
 - C. Storage building near old playground - gutters installed with a new roof and fresh paint planned.
 - D. Covered bridge decking. Still need to replace decking will probably happen summer/2016
 - E. Damage at SECP – uninsured motorist (Vehicle went through the fence
- 7) Make a difference day 2017 – Lytle Creek Clean Up
- 8) Master Gardening Projects (Ongoing)
- 9) Proposed Collaboration with WHS pre-engineering students (Project Lead the Way)- Project will be done in conjunction with the drainage project at the park. This group is conducting research and data on a possible rain garden which will support run-off water from the splash and skate park project.
- 10) No Child Left Indoors programming – Earth Day Program in cooperation with the Wilmington Tree Commission
- 11) Lytle Creek Greenway- Wright State water quality project and status of Lytle Creek League of Conservators

Adjournment 7:02PM

"Your Community Parks – Discover...Play...Celebrate"



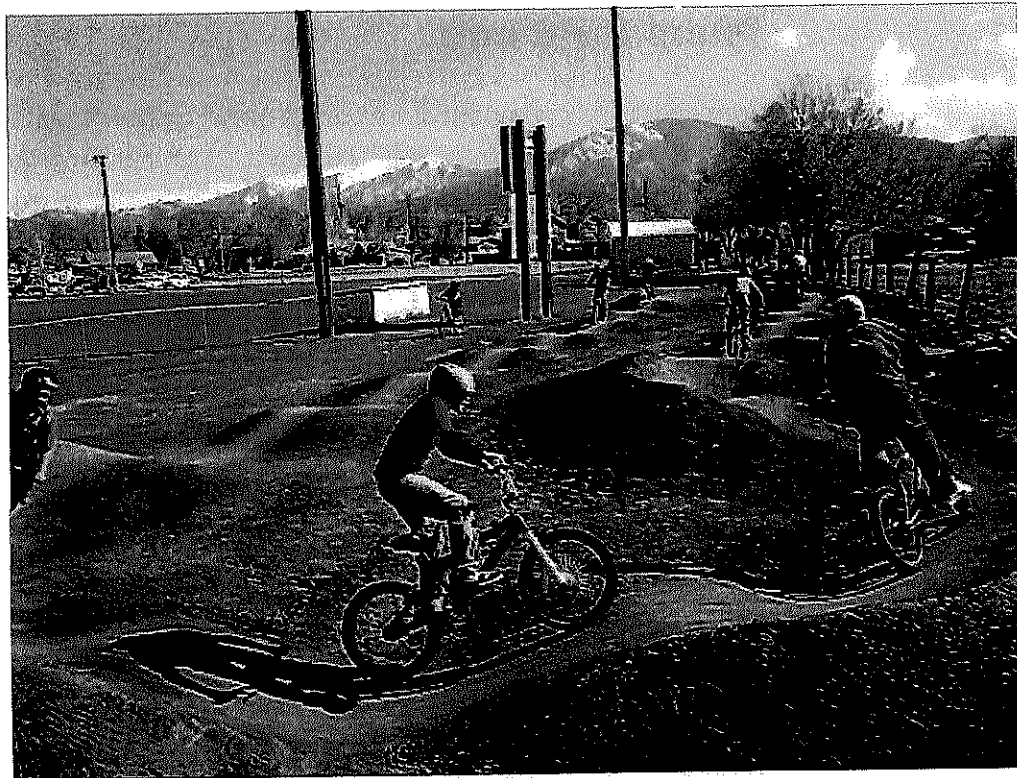
2016 Events Date	Event	Park Area	Sponsor	Point of Contact	Special Requirements
May 14	Opening Day Event	All fields	City Park	Jody Drake	
May 14	Rounders Tournament	CEP Field	Rounders Team	Lance Smaltz	
May 14	Little Heart Big Smiles	4C Bicentennial Trail	Little Hearts, Big Smiles	Deirdre Wuif	
May 21	Dalton Lodge 5K	4C Bicentennial Trail	Dalton Masonic Lodge	Doug Cooper	
May 21	Bike Safety Event	Shelter A and B, parking lot, walking area near Kiwani	Kiwanis/Clinton Co Health Dept	Pamela Walker-Bauer	
May 28	Clinton County Veterans Volksmarch	Trails	Veterans Admin	Ray Souder	
June 10 - 11	Banana Split Festival	Entire Park	Rotary Clubs	Duane Weyand	
June 13-17	Commitment Baseball School	Shelter B, center grassy area, outfield areas of 2 small fields		Chris Veidt	
June 13-15	Bible Baptist Church Backyard Bible Club	Galvin Park, SECP, Denver Williams shelter	Bible Baptist Church	Bryson Thompson	
June 17, 18, 19	Heatin It Up	All fields	Ohio Fastpitch Softball	Mike Ledford	
June 20-24	Murphy Good Fairy Project	Shelter A and old Bathroom	Murphy Theatre	Diane Murphy	
June 25	Relay for Life	Parking area and center	American Cancer Society	Jodi Zerbe	
July 4	Fourth of July Festivities	Entire Park	Bible Baptist Church	Kelly McInierney	
July 9	Passport to Fishing	Shelters and pond	NCLI	Lori/Rick Kneisel	
July 18-22	Murphy Good Fairy Project	Shelter A and old Bathroom	Murphy Theatre	Diane Murphy	
July 18-21	Spirk Soccer Camp	Back Soccer Fields		Steve Spirk	
July 23	Wilmington Masonic Lodge Car and Bike Show	Center area and parking lot	Masonic Lodge	Ben Vance	
Aug 1 - 5	Challenger Soccer Camp	Front soccer fields	British Soccer Camp		
August 2	National Police Night Out	Shelters and pond	Wilmington Police	Duane	
August 6	Josh Speelman's World Race	4C Trail and area near playground		Weyand/Randy Riley Josh Speelman	



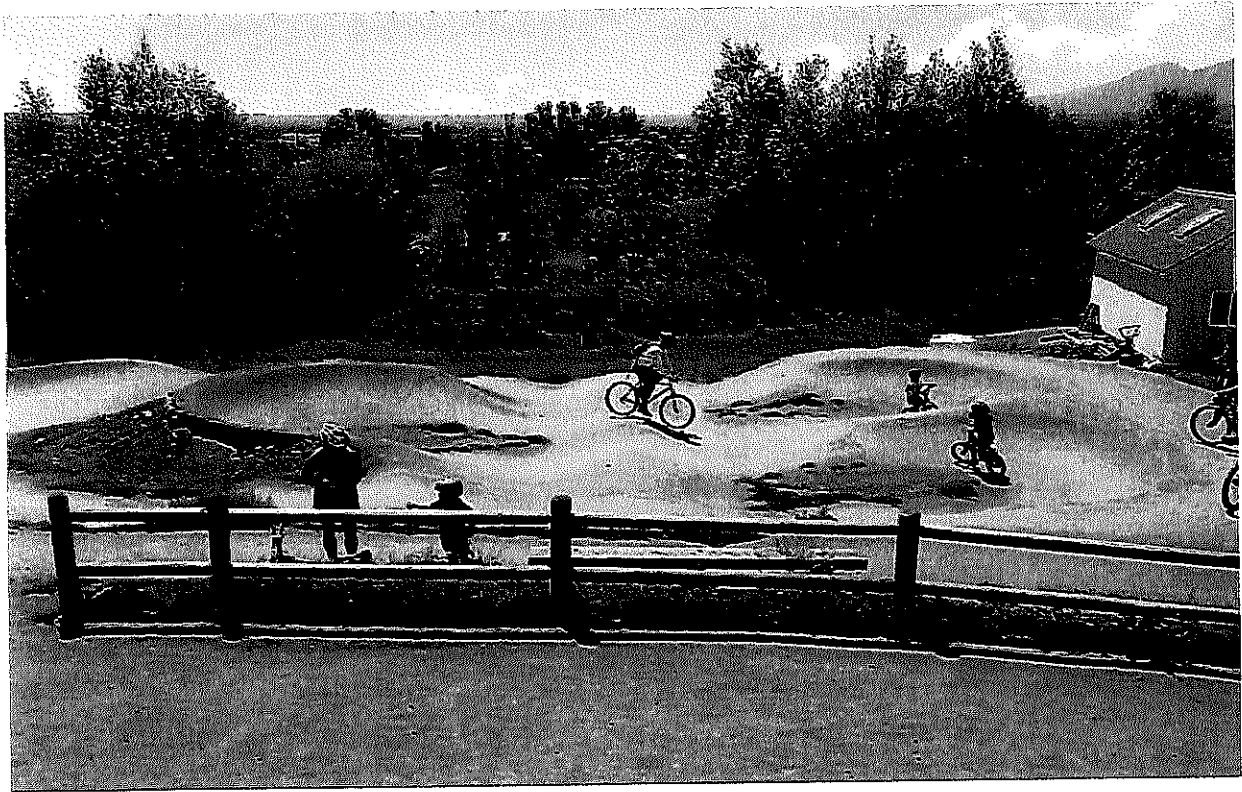
Pump Track Info

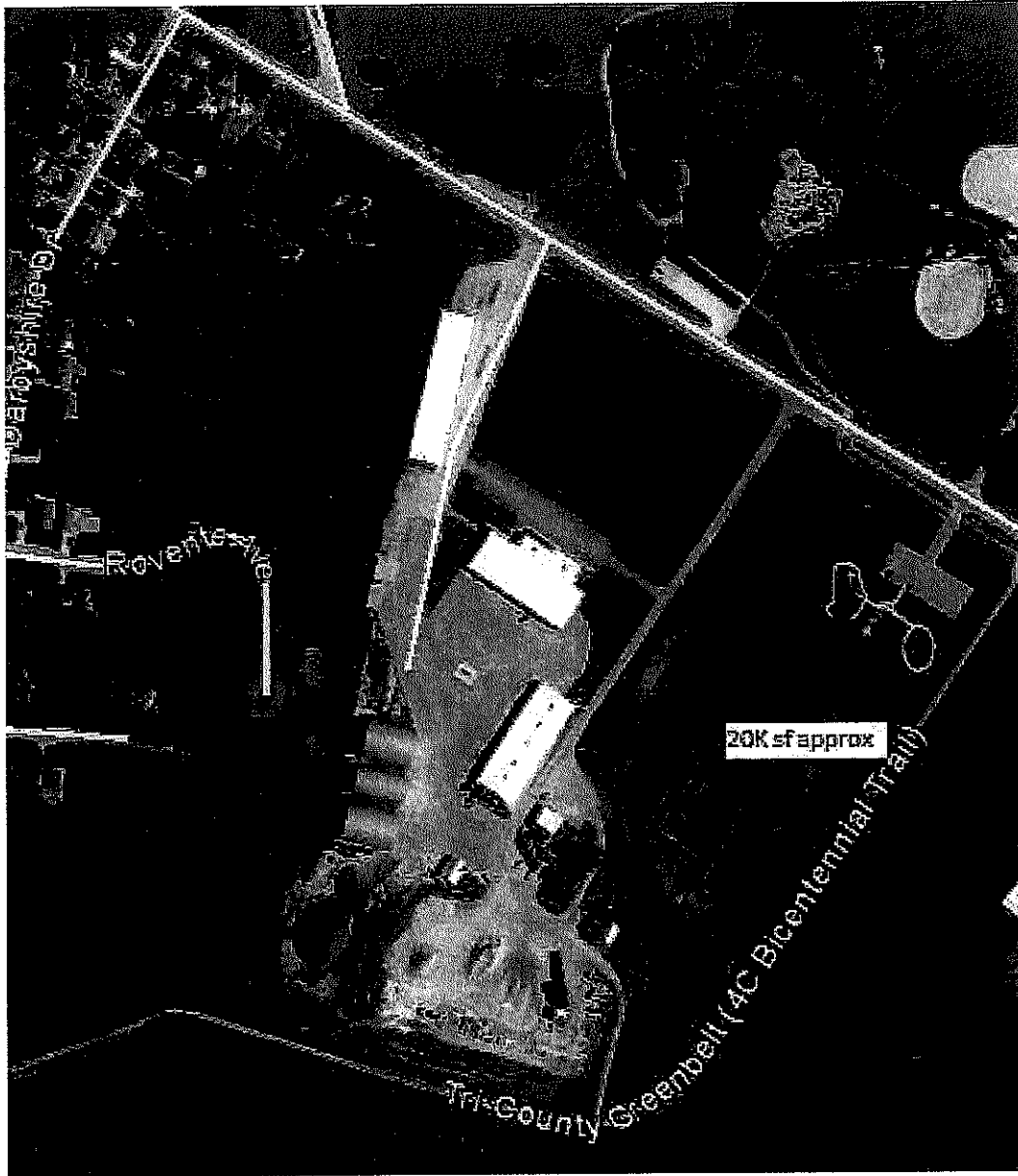
A pump track is a continuous loop of dirt berms and “rollers” (smooth dirt mounds) that you ride without pedaling. The name “pump track” comes from the pumping motion used by the rider’s upper and lower body as they ride around the track. The idea of a pump track is to use this pumping motion to maintain your speed around the track without pedaling. It’s a great work out and lots of fun! Pump tracks can be ridden by cyclists of all ages and skill levels. You don’t need a special kind of bicycle to ride on a pump track - BMX bikes, mountain bikes, kids bikes - even “scooter” bikes can be used on the pump track. All you really need is a bike with knobby tires and a helmet - and you’re set! You don’t need to be a super cyclist to ride at a pump track - they can be ridden by anyone! It’s a great way to increase bike handling skills for younger riders, and for the whole family to enjoy cycling fun in a safe, traffic free environment. (Excerpted from West Milford promotional document.)











And, while we are at it, how about a mountain biking training area? Introduce new riders to the sport and give current riders a place to practice their skills. Features could included replicated single track, obstacles, logs, sand, tight turns, rocks, etc .

