

Wilmington Parks and Recreation Meeting Agenda
May 12, 2014 - 6:00 pm
Community Room – Municipal Bldg

Greetings**Roll call****Review and Acceptance of Minutes from April 14, 2014****Old Business**

- | | |
|--|----------------|
| 1. Update on skatepark project | Peter/Jen/Lori |
| 2. Update on proposed dog park project | Lori |
| 3. Status of Southeast COMMUNITY Park Transformation Project | Lori |
| a. Signage | |
| b. Equipment installation plans | |
| c. Landscaping | |
| 4. Update on Scheduled Events; approval as needed: | Lori |
| a. Veidt Baseball Camp | |
| b. Banana Split Festival | |
| 5. Grant Updates | Lori |
| a. NatureWorks – Project agreement signed. Work schedule TBD | |
| b. CDBG – Purchase order through commissioners has been placed for GameTime and Kompan equipment. Must competitively bid the asphalt overlay for basketball court and Elephant Play equipment. | |
| c. ODNR Aquatic Education program – Awaiting signed agreement for approval of kiosk, stocking, Passport to Fishing program, pond-side plants. | |
| d. United Way – received \$1500 allocation. Commitment is to use it for the temporary skatepark. | |
| e. Interact for Health – Proposal submitted April 29, 2014, for playground funding. Timeline – May 30 notification of acceptance of official application; Proposal workshop (training) June 10, 2014; grant application due July 10, 2014 grant award notification Aug. 22, 2014 | |
| 6. Banner program update – 40 banners to-date | Lori |
| 7. Park logo contest status | Lori |
| 8. TANF summer employment program | Lori |
| 9. Shelter Reservations – approximately 140 date | Lori |
| 10. 4 th of July Status | Lori |

New Business

- | | |
|---|-------------|
| 1. Financial Update | Lori |
| a. Transfer \$1000 from Bureau of Employment Services 540.430.5128 to Incidentals 540.430.5410; Purchase of new PC. | |
| b. Transfer \$1000 from Bureau of Employment Services 540.430.5128 to NatureWorks Grant Match 540.430.5277 to cover cash flow of reimbursement grant. | |
| 2. Athletic Coordinator Update | Lori |
| a. Baseball, softball – 460+ players, 38 teams | |
| b. Registration now for adult softball, volleyball and new basketball league | |
| c. Online registrations | |
| 3. Little Free Library | Lori |
| 4. Concession Plans for 2014 | Lori/Cindy |
| 5. Internship for 2014 | Lori |
| 6. Maintenance Update | Travis/Lori |
| a. Pond work, proposed retaining wall near pond parking | |
| b. Volleyball courts | |
| c. Extension of parking near wooden playground | |
| d. Trees near tennis court and basketball court | |
| e. Scheduled volunteer park work days – Alkermes May 20-22, Junior Fair Board June 8 | |
| f. Master gardener “Food Forest” | |
| g. Walking path near Fife Ave. | |
| 7. Status of seasonal work force; TANF program | Lori |
| 8. Friends of the Park Update | Trevor/Lori |

Executive Session

Personnel matters

Adjournment



**Wilmington Parks and Recreation Board Meeting Minutes
April 14, 2014 Regular Meeting 6:00 P.M.
Shelter A Denver Williams Memorial Park**

In attendance: Lori Williams, Maria Butcher, Leilani Popp, Mac McKibben, Peter Thorburn, Jen Stewart, Sean Gibson, Zachary Bradshaw, Val Robinson, Gary Hufferberger plus two more unnamed in attendance.

Butcher; Roll Call, Review and Acceptance of Minutes from March 3, 2014. Moved by Popp to be accepted as is, seconded by McKibben, motion carried.

Butcher opened with Old Business with an update of the Skatepark Project. Williams began with an update from the Parks perspective, the nets are down on the front tennis court, and we've picked up a couple pieces of equipment from OSU.

We have a picnic table for the course, a half pipe, a wedge. It is at Wastewater on the trailer, we are just waiting for them to tell us when they are ready to install it, as soon as it dries out to keep from sinking in the soil.

Williams has been in touch with "Lew" of Fickleboards who lives in Cincinnati, and he has looked at the half pipe plans we had, Lou says the drawings were "backyard" equipment and proposed a much larger piece that would be around \$20,000.00, but could get it for \$15,000.00 put together by three people who knew what they were doing. To do it he would have to work as a sub for someone local who the Parks would have a contract with and he would be a subcontractor.

A discussion followed, Stewart talked about the grant monies, the Tony Hawk grant restrictions, and the worry that a temporary park would present some problems in raising money for the permanent concrete park. Also she and Thorburn told about the equipment behind the old News Journal building has been moved and or locked up about two weeks ago and how the skaters are in need of a place to skate. Thorburn talked about bringing the equipment they have up to code for placement in the Parks and adding it to what we have. They have two quarter pipes and a box.

A discussion followed concerning the logistics of repairing the older skatepark equipment and getting it placed in the park with the OSU equipment. Also discussion occurred about public awareness and fund raising for the permanent park.

Williams advised on May 20, 21, & 22, 2014 Alkermes will be working in the park for their Company Community Service Project and we can have them help with this project.

Butcher moved us into an update of the Proposed Dog Park Project, Williams advised that the group is moving forward and looking forward to getting it done. We are very close to starting the bulldozing.

Butcher then moved into the SECPT Project; Robinson showed a sign example that she has worked up, it was well received and will be used, Williams will send it to Graphics to Go to digitalize it for reproduction. The orders have been placed for the needed equipment. We had some WC Early Ed class students working on landscaping and got a lot of it done. The WCS Tile Art project has been re-scheduled for next fall. Hoar wants to add something to the tire pyramid but we are afraid it won't be to code, we will talk with him by webcam next week.

Williams gave an update on scheduled upcoming events, the Kiwanis Bike Rodeo and Heathers Hope will be on May 17th.

Williams gave us the grant updates, Nature works project agreement has been signed the work schedule will be announced, CDBG the purchase order through the commissioners has been placed for GameTime and Kompan equipment. The asphalt overlay for the basketball court and elephant play equipment must be competitively bid out. ODNR Aquatic Education program has sent us an email notification of approval for a kiosk, stocking the pond, the Passport to Fishing Program, pond plants; we are waiting for official agreement documentation. The United Way that will be used for the skatepark, we are awaiting word.

The Interact for Health Grant LOI is due May 1; Williams advised that she would like to ask \$10,000.00 as a match for that grant. We would also like to plan some new play areas. We could get up to a \$50,000.00 grant.

McKibben moved that we spend the \$10,000.00 towards a Master Plan and the Park improvements, Popp seconded, motion carried.

Williams reported that we have, so far 39 banners.

Williams reported that the only parties interested in the Park Logo Contest was the Experiential Academy, they want to take in on as a project. Williams is meeting with them next week.

Popp updated us with the meeting with the Commissioners March 31 for funding, Williams gave the presentation to the County Commissioners, it went well but it is hard to read what the outcome will be.

Williams reported that we have asked for five people for the TANF summer employment program.

We have to date 80 shelter reservations. Last year we had over 250 total.

Williams advised that there are no plans for fireworks for the 4th of July. The Friends of the Parks, who did them before, have disbanded. It costs around \$17,000.00. We need to go public and have a newspaper piece maybe someone or organization may come forward.

Butcher went into New Business, the Financial Update: Williams reported on two items we needed a motion on: McKibben moved that we accept a \$200.00 donation from the Beta Sigma Phi Sorority for flowers and flower pots, seconded by Popp, motion carried. McKibben also made a motion to move a supplemental appropriation to 540.430.5277 to "Grant Match – Nature Works #Clip017" of \$2,670.00 from the Recreational Fund (this is the 25% match from the General Fund). The motion was seconded by Popp, motion carried.

Williams made the Athletic Coordinator Update for Jody Drake who was working a ball game, we have had 260 players and 19 teams' sign up for Soccer; 460 players and 38 teams for Baseball, softball; and registration is now ongoing for adult softball, volleyball and a new basketball league. This is more participation then we have ever had. We are going to be looking at doing on-line registrations. Jody Drake has made a great difference in this process.

Williams reported on the Concession Plans for 2014 Cindy Bowman wants to do it again this year.

Williams reported on the Maintenance Update, the security lighting at Fife Ave Maintenance Building is done. The Fife Concession restroom building is done. We are working with

Oberfields on the proposed retaining wall near pond parking lot. Work is planned on the trees near the tennis court and basketball court. Pond "muck" work will be on the 20th. We will be planting a tree purchased by Rails to Trails, at the Mulberry entrance to the Peace Path in dedication of Pat Gentile. Master Gardeners want to do a demo site of a "Food Forest". Williams is working on policy regarding preparing fields for non-rec programs.

Williams reported that Mary's pickup truck that she uses is in bad shape and we are going to need to do something else, we may net a couple thousand dollars from this year's banner program, we are going ahead and looking for a replacement ATV to use for field work.

Williams had already gave a status update on TANF workers, the Friends of the Parks want to do one more project, a light out front and then they will cease operations and dissolve.

At this point Williams took the board around the playground equipment and gave a visual demonstration of what is considered unsafe on the playground equipment and what we can do about it.

Official meeting lasted 1:12:08.

At 7:21 PM we went into Executive Session to discuss personnel matters.

At 7:25 PM we went out of Executive Session.

McKibben moved for Adjournment, seconded by Popp, motion carried.

The next regularly scheduled meeting will be at 6:00 Pm May 5, 2014 at the Wilmington City Building.

Wilmington Parks and Recreation Board Meeting Minutes
April 23, 2014 Telcon Meeting 7:30 P.M.
City Building Conference Room #278

This was a Special Meeting to have a web cam hook up with Parker Hoar in NYC, NY to discuss the SECPT, attended by Mac McKibben, Leilani Popp, Maria Butcher, Lori Williams, Val Robinson, Bill Taylor, Nicole Zemko.

The webcam hook up with Hoar lasted 1:20:50. The attached email was sent to Hoar as a result of the meeting.

The Board went into executive session at 8:50Pm to discuss personnel matters.

The Board came out of executive session at 8:56Pm

The email reply to Parker Hoar:

Thank you for your webcam presentation last night concerning the Southeast Community Park planning and development that covered the project from its concept phase to its present stage, and the insightful discussion that followed.

During post presentation, in discussion with the Southeast Community Park neighborhood resident committee who was on hand last night to give the Park Board their feelings about the park and project, we came to the conclusion that:

Due to budgetary restraints, prior allegation of available funds, employee and volunteer time commitment needed to mandatory city insurance carrier safety liability mitigation on existing equipment, and project volunteer development fatigue; we are not prepared to go forward with the "Tire Climber" project this season.

But the project is not being taken off the table. We just cannot go forward with it at this time. Perhaps in the future, the committee wanted to finish what we have on hand and see how it is received by the neighborhood.

You have been a great asset to our community and we sincerely thank you and look forward to future projects with you. Keep in touch.

Maria Butcher

Leilani Popp

Mac McKibben

Wilmington City Park Board



BIKE RODEO

Bike Safety Inspections and Skills Course
Non-competitive fun for bicyclists ages 5 to 12

Car Seat Checking Station

Where: Denver Park, Wilmington
Date: Saturday, May 17, 2014
Time: 10:00 a.m. - 1:00 p.m.

Bicycle Door Prize

Sponsored by:
Clinton County Health Department
Wilmington Kiwanis
Clinton Massie Key Club
East Clinton Key Club
Aktion Club & Wilmington Bike Club



Complete the STATIONS & receive a Bike Rodeo CERTIFICATE
& GOODY BAG

FREE BIKE HELMETS

while supplies last!

Registration Link <http://bit.ly/QYkmJE>

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File

2014 PARK EVENTS						
TBD	NCLI Sled Giveaway			Southeast Community Park		Lori Williams
March 22	WHS Service Project			TBD		Chad Roberts
March 29	Wilmington College Service at SECP			SECP		Kira Wilson
April 12	Wilmington Baseball Association Work Day			TBD		Travis Mellinger
April 19	Walk for Life			Through Denver Williams Park		Julie Combs/Mayor's Office
April 26	Little Hearts, Big Smiles 5K			4-C Bicentennial Trail		Dierdre Wulf
May 5	Alkermes Trail Event			4-C Bicentennial Trail		Jennifer Williams
May 10	WC Veterinarians of Tomorrow Dog Walk			Shelters and 4-C Bicentennial Trail		Melinda Weaver
May 17	Kiwanis Bike Rodeo			Parking lot, shelters		Terri Thobaben, Pam Bauer
May 17	Heather's Hope Tournament			Kroger and WSB Fields		Stephanie Armstrong
May 17	Spring Blast - back up location			OSP Field		Mike Ledford
June 7	Wedding near pond bridge			Shelter D and trail bridge area		Amanda Hensley
June 13	NCLI Creek Event			Southeast Community Park		John Deignan/Lori Williams
June 13-14	Banana Split Festival			Entire Park		
June 20-21	Relay for Life			Parking lot, center area, soccer fields Friday evening		Loretta Keech
June 27-29	Heatin It Up Tournament			All ball fields		Mike Ledford
July 12	NCLI Passport to Fishing			Pond and Shelters		Rick Kneisel/Lori
July 28-August 1	Challenger Soccer Camp			Front fields		Jody Drake
August 1	NCLI Night Insect Discovery Hike			Shelter D and Nathan Hale Trail		Rick Kneisel/Lori
August 16	NCLI Prairie Bio-Survey			Bike Trail and Lytle Creek Prairie		Rick Kneisel/Lori
TBD	Official dedication of Southeast Community Park			Southeast Community Park		Lori

May 23

