

File

Wilmington Parks and Recreation Meeting Agenda
June 2, 2014 - 6:00 pm
Community Room – Municipal Bldg

Greetings

Roll call

Review and Acceptance of Minutes from May 12, 2014

Old Business

- 1. Update on skatepark project Peter/Jen/Lori
- 2. Update on proposed dog park project Lori
- 3. Status of Southeast COMMUNITY Park Transformation Project Lori
- 4. Update on Scheduled Events; approval as needed: Lori
 - a. Spirk Soccer Camp
- 5. Grant Updates Lori
 - a. NatureWorks – Project agreement signed. Work schedule TBD
 - b. CDBG – Purchase order through commissioners has been placed for GameTime and Kompan equipment. Must competitively bid the asphalt overlay for basketball court and Elephant Play equipment.
 - c. ODNR Aquatic Education program –signed agreement received last week, will proceed with kiosk, stocking, Passport to Fishing program, pond-side plants.
 - d. Interact for Health –Proposal submitted April 29, 2014, for playground funding. Received word 5/30/14 that we were not selected to go to the next step of the grant process. Need to discuss other options.
- 6. Banner program update – 40 banners to-date Lori
- 7. Park logo contest status Lori
 - a. Proposed park tagline – *“Your Community Parks – Discover...Play...Celebrate”*
- 8. TANF summer employment program Lori
- 9. Shelter Reservation Request – 151 to date Lori
- 10. 4th of July Status Lori

New Business

- 1. Financial Update Lori
 - a. Update on request from last month to “Transfer \$1000 from Bureau of Employment Services 540.430.5128 to NatureWorks Grant Match 540.430.5277 to cover cash flow of reimbursement grant.”
- 2. Landfill impact on park; proposed statement from Park Board.
- 3. Athletic Coordinator Update Lori
 - a. Baseball, softball – 460+ players, 38 teams
 - b. Adult softball started 6/1; volleyball begins 6/9; no team registrations for adult basketball.
 - c. Online registration process
- 4. Little Free Library Lori
- 5. Maintenance Update Travis/Lori
 - a. Pond work, proposed retaining wall near pond parking
 - b. Volleyball courts
 - c. Extension of parking near wooden playground
 - d. Trees near tennis court and basketball court
 - e. Scheduled volunteer park work days –Alkermes May 20-22, Junior Fair Board June 8, Girls Scouts at Galvin
 - f. Master gardener “Food Forest”
 - g. Will be installing 4 small play pieces at SECP.
 - h. Installation of drinking fountain at Galvin.
 - i. Peace Path bridges
- 6. Status of seasonal work force; TANF program Lori
- 7. Accept donation of telescope and books from Laura Curliss Lori

Executive Session

Land acquisition preliminary discussion.

Adjournment

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Adjournment

**Wilmington Parks and Recreation Board Meeting Minutes
May 12, 2014 Regular Meeting 6:00 P.M.
Municipal Building Community Room**

In attendance: Lori Williams, Maria Butcher, Mac McKibben, Peter Thorburn, Loren Stuckert, Leilani Popp excused due to being on vacation.

Note the May 5th meeting got postponed due to scheduling problems with mid term elections.

Butcher; Roll Call, Review and Acceptance of Minutes from April 14, 2014. Moved by McKibben to be accepted as is, seconded by Butcher, motion carried.

Butcher moved the meeting into Old Business starting with Thorburn giving us an update on the skatepark project. After a few manageable bumps in the road the project is moving ahead.

Williams gave us an update on the proposed Dog Park Project, they are fund raising, Stanforth has sprayed in preparation for site work under Williams's license, last week, and we are going ahead and bulldozing the area. They are working on a brochure. The project is moving forward.

Williams gave us an update on the Southeast Community Park Transformation Project, we got the bronze plaques and we'll get those installed. The fitness equipment is coming on the 14th.

Williams gave an update on Scheduled Events; Veidt wants to do a baseball camp this summer. Banana Split Festival tournament will be using every diamond.

Williams gave updates on Grants; Nature Works, CDBG, ODNR Aquatic Education Program, United Way and Interact for Health, all moving forward.

Williams reported on the Banner program, 40 to date, we had about 33 all of last year.

Williams reported on the Park Logo contest status; The Experiential Academy has presented some visual aid example ideas, Williams presented them. This project is moving forward, we will hear more soon.

Williams reported on the TANF summer employment program; one individual has come back on the TANF program this year, but so far we have not had anyone that has been able to pass the pre-employment interview.

Williams reported on the Shelter Reservations approximately 140 to date; we had around 250 all of last year.

Williams reported on the 4th of July status; Trevor Shoemaker is working very closely with the Mayor, the Mayor asked Shoemaker to send out letters asking for donations, Shoemaker thinks that they can do a fireworks show for \$10,000.00.

Butcher moved us into New Business:

McKibben moved on the following items:

Transfer \$1000 from Bureau of Employment Services 540.430.5128 to Incidentals 540.430.5410; for Purchase of a PC.

Transfer \$1000 from Bureau of Employment Services 540.430.5128 to Nature Works Grant Match 540.430.5277 to cover cash flow of reimbursement grant.

Butcher seconded, motions carried.

Williams reported for Drake on Athletic Coordinator's update; for baseball, softball we have 460 plus players for 38 teams, believe that is a record for the parks. We are working on the online registrations. We are now taking registrations for adult softball, volleyball and a new basketball league. We are having an Intern do a test program of 4-5 year old soccer. We will see how that goes.

We are getting a Little Free Library, looking at a spot along a trail. The Library people would like to put it up by the Indian Trail Marker area. Thorburn told about his experience with the one in the Pocket Park downtown.

Williams updated the board on the Concession Plans for 2014.

Williams updated the board on Internship for 2014, we will have Jarrin Taul in August, and he will be working with us on the online registrations, and working with Jody Drake.

Williams reported on the Maintenance update, work on the Pond, Volleyball courts, possible extension of the parking lot near the wooden playground, tree maintenance near the tennis court and basketball courts, the scheduled volunteer park work days which will be Alkermes May 20-22 and Junior Fair Board June 8, the Master gardener "Food Forest" and the walking path near Fife Ave.

Agenda items 7 and 8 had already been discussed.

Official meeting lasted 1:08:58

At 7:09 PM we went into Executive Session to discuss personnel matters
At 7:32 PM we went out of Executive Session.

McKibben moved for Adjournment, seconded by Butcher, motion carried

The next regularly scheduled meeting will be at 6:00 PM June 2, 2014 at the City Building Community Room.