

Wilmington Parks and Recreation Meeting Agenda
August 4, 2014 - 6:00 pm
Community Room – Municipal Bldg

Greetings

Roll call

Review and Acceptance of Minutes from July 7, 2014

Old Business

- 1. Update on scheduled events; approval as needed: Lori
- 2. Grant Updates Lori
 - a. NatureWorks – Front basketball court crack repair and sealing completed. Balance of work TBD.
 - b. CDBG –GameTime and small Kompan equipment completed. Must competitively bid the asphalt overlay for basketball court and Elephant Play equipment.
 - c. ODNR Aquatic Education program – Kiosk installed, stocking partially done, Passport to Fishing program, pond-side plants to be installed.
- 3. Update on proposed dog park project. Next meeting is Aug.11 @ 6:30 p.m. Lori
- 4. Status of Southeast COMMUNITY Park Transformation Project Lori
 - a. Follow up with Parker Hoar
- 5. Shelter Reservation Request – 200 requests to date Lori/CCSA rep
- 6. Update on skatepark project Mac
- 7. Landfill impact on park statement from Park Board. Feedback from council members. Lori
- 8. Park logo contest status
 - a. Proposed park tagline – *“Your Community Parks – Discover...Play...Celebrate”* Lori
- 9. Status of TANF summer work program Lori/Council Rep
- 10. City Council/Park Committee Update

New Business

- 1. Financial Update Lori
 - a. Supplemental appropriation of \$1,500 to SkatePark Temp Project 540.430.5514 (from United Way Grant).
 - b. Supplemental appropriation of \$500 to Rec Equipment 540.430.5332 (from restricted donation Hensley Fund made for youth soccer).
 - c. Banana Split Festival - \$ 1,338.94 (not yet paid).
 - d. 2015 budget
 - i. Resurfacing of tennis courts
 - ii. Golf cart
 - iii. Increase vehicle maintenance based on age of vehicles
- 2. Use of personal vehicles. Lori
- 3. Athletic Coordinator Update
 - a. Adult softball and volleyball ongoing.
 - b. Soccer registration update. Travis/Lori
- 4. Maintenance Update
 - a. Replacement of large sewer line to Rombach main; Wastewater project.
 - b. Extension of parking near wooden playground
 - c. Installation of drinking fountain at Galvin.
 - d. Installation of benches near pond as part of NatureWorks grant.
 - e. Peace Path bridges update – ACTION REQUIRED
 - f. Galvin Park –Tree Commission proposal
 - g. Paint Athletic Coord/Maint Shop building. Lori
- 5. No Child Left Indoors Programming status
 - a. Insect Discovery August 1
 - b. Canoeing at Cowan Lake State Park August 6
 - c. Bio-survey at Lytle Creek Prairie August 16
- 6. Lytle Creek Greenway Lori/Ian Henson
 - a. Lytle Creek Preserve kiosk
 - b. Greenway audio tour by John Deignan

Adjournment



2014 PARK EVENTS					
TBD	NCLI Sled Giveaway		Southeast Community Park	Lori Williams	
March 22	WHS Service Project		TBD	Chad Roberts	
March 29	Wilmington College Service at SECP		SECP	Kira Wilson	
April 12	Wilmington Baseball Association Work Day		TBD	Travis Mellinger	
April 19	Walk for Life		Through Denver Williams Park	Julie Combs/Mayor's Office	
April 26	Little Hearts, Big Smiles 5K		4-C Bicentennial Trail	Dierdre Wulf	
May 5	Alkermes Trail Event		4-C Bicentennial Trail	Jennifer Williams	
May 10	WC Veterinarians of Tomorrow Dog Walk		Shelters and 4-C Bicentennial Trail	Melinda Weaver	
May 17	Kiwanis Bike Rodeo		Parking lot, shelters	Terri Thobaben, Pam Bauer	
May 17	Heather's Hope Tournament		Kroger and WSB Fields	Stephanie Armstrong	
May 17	Spring Blast - back up location		OSP Field	Mike Ledford	
June 7	Wedding near pond bridge		Shelter D and trail bridge area	Amanda Hensley	
June 9 - 13	Veidt Baseball Camp		Back diamonds	Veidt	
June 13-14	Banana Split Festival		Entire Park	Rotary Club	
June 20-21	Relay for Life		Parking lot, center area, soccer fields	Loretta Keech	
June 27-29	Heatin It Up Tournament		Friday evening	Mike Ledford	
July 4	Fireworks		All ball fields	Trevor Shoemaker	
July 7-10	Spirk Camp		Back fields - 9 - Noon	Steve Spirk	
July 12	NCLI Passport to Fishing		Pond and Shelters	Rick Kneisel/Lori	
July 26	Vital Fitness Kids Program		Shelter D, playground and open area	Jessica Mink	
July 28-August 1	Challenger Soccer Camp		Front fields	Jody Drake	
August 1	NCLI Night Insect Discovery Hike		Shelter D and Nathan Hale Trail	Rick Kneisel/Lori	
August 16	NCLI Prairie Bio-Survey		Bike Trail and Lytle Creek Prairie	Rick Kneisel/Lori	
September 20	Alternatives to Violence Event		Southeast Community Park	ATV Staff	
TBD	Official dedication of Southeast Community		Southeast Community Park	Lori	
October 4	Vital Fitness Run		Trails	Cheryl Sweitzer	
October 11	National MPS Fundraiser		Shelter D and 4-C Bicentennial Trail	Shane Gibson	



**Wilmington Parks and Recreation Board Meeting
July 7, 2014 Regular Meeting 6:00 P.M.
Municipal Building Community Room**

In attendance: Lori Williams, Maria Butcher, Leilani Popp, and Duana Armstrong.

Butcher; Roll Call—Mac McKibben excused-on vacation. Review and Acceptance of Minutes from June 2, 2014. Moved by Popp that they be accepted as is, seconded by Butcher, motion carried.

Old Business: Williams updated upcoming events. Vital Fitness kids program is coming up and the Alternatives to Violence program will be held September 20th at SECP.

Williams gave an update on Grants: Nature Works-Front basketball court cracks repaired and sealing completed. CDBG-Game Time equipment was installed as well as excavation for Kompan equipment completed. The City must competitively bid the asphalt overlay for the basketball court and Elephant Play equipment. ODNR Aquatic Education Program- Kiosk installed and partial stocking of fish done. Passport to Fishing program will be held July 12th. Pond side plants are being installed by the Garden Club.

Williams gave an update on the Dog Park Project- Judy Stapler is working on Grants. Steve Holland is being contacted to see if he will talk with Mary Roberts, a dog lover, about a possible contribution. Flyers for the Dog Park and the Skate Park may be put in water bills.

Update on Status of SECP Transformation Project: Email communications with Parker Hoar finds still talking about making payments. There will be a 48"by 48" conveyor belt sign. There will be a Fitness Program signup for awareness and training for the Par Course. The climbing wall will be made easier to use. The WHIO interview Lori did was discussed and pointed out how a negative story turned into a positive one and showcased SECP.

The 2014 banner program was a great success. There were 10+ new banners this year and the majority of last year participants renewed giving us over 40 banners.

Williams reported there are 188 Shelter Reservations to date.

Williams reported on the clean up after the July 4th event at the park. It took well over 2 hours to deal with the trash. Improvements will need to happen concerning trash for next year.

Williams gave an update on the Skatepark Project: The Skatepark board has reorganized and has several new people on the board. The "Skate with a Cop" night was a huge success. Max, who works for Matrka, has been a great resource person in regard to pieces of equipment in the Skatepark and great to work with as he has a real passion for the project.

New Business:

Financial Update: Popp moved that Supplemental appropriation of \$2689.20 from ODNR Aquatic Education Grant to Park Maintenance and Supplies 540.430.5333 to cover kiosk, stocking, pondside plants, Passport to Fishing Expenses. Butcher second.

Popp moved to Transfer \$700 from Bureau of Employment Services 540.430.5218 to Recreation Salaries 540.430.5332. Butcher second.

Popp moved Supplemental appropriation of \$45,000 to Recreation Salaries 540.430.5111. Butcher second.

Williams reported Misc. income from Ohio Fastpitch-\$2246.24 for expenses from their tournament was received. Misc. income from the Banana Split Festival-\$1338.94 for expenses incurred during the Festival have not been paid yet.

Two donations received for the park include Laura Curliss Orion telescope and books and Theresa Rembert \$150.00. The telescope was enjoyed by all during the star gazing event at Cowan Lake.

Two items tabled until the next meeting: Landfill impact on park statement from Park Board and Feedback from Council Members and Park logo contest status.

Williams presented the Athletic Coordinator Update: Adult softball and volleyball continue to go well. Soccer registration started July 7th using the online process. Williams discussed late registrations for all sport sign-ups and the problems that causes. It was suggested that a \$10 fee be charged for registrations received after the signup deadline. Popp moved and Butcher second. Motion carried.

Maintenance Update: Williams discussed the following items--The large sewer line from the park to the main line on Rombach Ave. will be replaced by the Waste Water Dept. The parking lot near the wooden playground will be extended toward the pond. Four small play pieces will be installed at the SECP. At Galvin park, a drinking fountain will be installed and the Tree Commission has presented a proposal for new trees as shown in an aerial photo. Bridges on the Peace Path need major work. The Mac McKibben

bridge needs to be replaced and the other bridge board by board. The Athletic Coordinator/maintenance building will be painted costing \$450 in labor. Williams will approach Lowes for a paint donation. It was suggested that Houston's, since their name is on the building, be asked for a donation toward the painting. Also the Quilt square art was installed on the Kroger side of the CEP restroom building.

Williams led a discussion about a new bathroom for the park. A feasibility study will need to be done to determine the best location. It was suggested that the study be paid for from the Park Legacy Fund which includes \$13, 210.

Williams shared the No Child Left Indoors Programming status. Stargazing was held July 5th at Cowan Lake, Passport to Fishing will be at the pond July 12th, Insect Discovery will be August 1st, and an Bio-survey(determining everything that is alive) at Lytle Creek Prairie on August 16th.

It was moved by Popp, second Butcher at 7:28 P.M. that the board go into executive session to discuss land acquisition. The board came out of executive session at 7:42 P.M.

No other business was discussed and meeting adjourned by Popp motion.

